

# RG104 Entry 235

## Volume 420

### Letters Sent by Headquarters to Mints and other Offices.

### 1917 Philadelphia Mint.

This volume also contains letters for 1917 to: San Francisco Mint.

Pages appear in the order they are filed regardless of obvious errors.

Volumes in this series for 1917 are shown in this table:

Vol	Year	Contents
418	1917	Boise, Helena, Deadwood, Seattle, Salt Lake City assay offices
419	1917	Denver Mint; New York, Carson, New Orleans assay offices
420	1917	Philadelphia and San Francisco Mints. ( <i>Digitized.</i> )
421	1917	Secretary of Treasury, Treasurer of U.S., Chief Clerk
422	1917	Miscellaneous



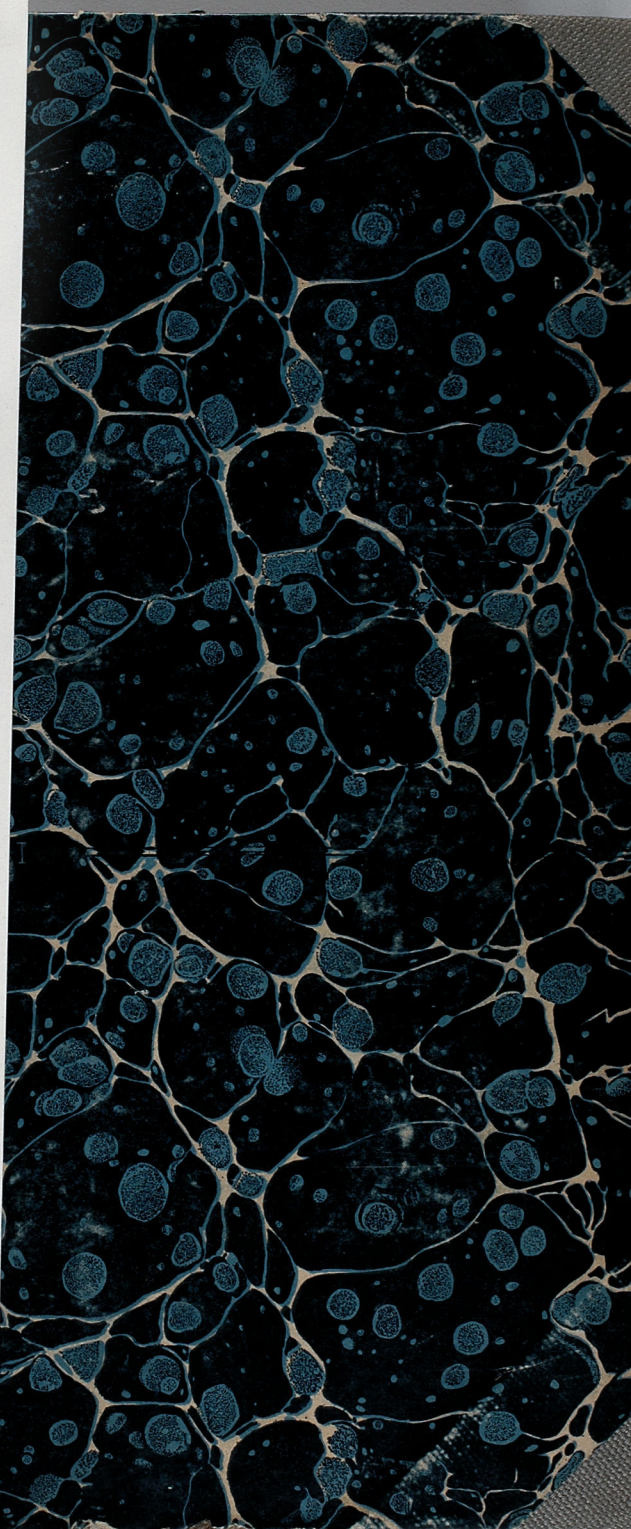
RG 104 RECORDS OF THE BUREAU OF  
THE MINT

Records of the Bureau of the  
Mint  
Correspondence

LETTERS SENT, 1873-1917

Vol. 420 of 600

NC-152, Entry 235





Philadelphia

1917

Philadelphia

1917

LIBRARY



January 2, 1917.

SUBJECT: Coinage dies for Denver Mint.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

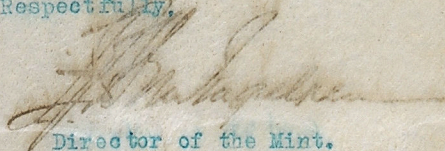
Sir:

Please forward to the Mint at Denver  
as soon as practicable the following coinage  
dies:

Twenty (20) pairs of half dollar dies,  
new design.

Twenty (20) pairs of quarter dollar dies,  
new design.

Respectfully,

  
Director of the Mint.

ENC-W



January 2, 1917.

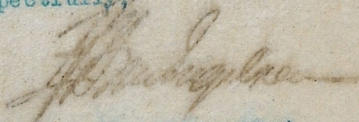
SUBJECT: Coinage dies for San Francisco Mint.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

Please forward to the Mint at San Francisco  
as soon as practicable fifteen (15) pairs of new  
design quarter dollar dies.

Respectfully,



Director of the Mint.

PHC-W



January 2, 1917.


SUBJECT: Weekly die report - Philadelphia Mint.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

Referring to your letter of December 27th, with relation to weekly die reports on forms 1028-A and B, until further instructed please render these reports monthly instead of weekly, changing the heading from "Week ending" to "Month ending".

Respectfully,

  
Director of the Mint.

FHC-W.



Washington, D. C.  
Bureau of the Mint.  
January 3, 1917.

Referred to the Superintendent,  
U. S. Mint,  
Philadelphia, Penna.

Please forward to depositor in due course, check for the value  
of enclosed deposit.

Respectfully,  
F. J. H. von Engelken,  
Director of the Mint.

By Acting Director.

(From J. R. Rogers,  
Adrian, Ga.)



January 3, 1916

SUBJECT: Exchange of gold.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I am in receipt of your letter of the 28th ultimo, with which was enclosed proof gold for the 65.15 grams of cornets recently sent you.

Respectfully,  
F. J. H. von Engelken,  
Director of the Mint.

By

Acting Director.

FHC-W.



November 3, 1917.

SUBJECT: Adjuster's scales for Internal Revenue office  
New York City.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

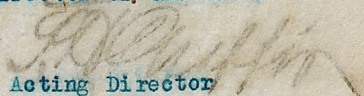
Sir:

On December 19th, 1916, this office referred to you a letter from Mr. H. S. Stimpson, Deputy Collector in Charge of the Second Internal Revenue District of New York,, addressed to the Commissioner of Internal Revenue, requesting that he be furnished with a new adjuster's scale. Please inform this office when you expect to be in position to forward this adjuster's scale to the Internal Revenue Office at New York.

Respectfully,

F.J.H. von Engelken,  
Director of the Mint.

By

  
Acting Director

FHC--W



Jan., 3, 1917.

Subject - Accounts.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Herewith enclosed find bill of Wells Fargo  
& Co. in the sum of \$201.35 for transportation of minor  
coin, with supporting bills of lading Nos. 81079, 81099  
and 81100. Verification of amounts charged has been made.

Respectfully,

F. J. H. von Engelken  
Director of the Mint

By

*J. W. Chaffin*  
Acting Director.



, January 4, 1917.

SUBJECT: Printed Books and Forms.

Superintendent, U.S. Mint,  
Philadelphia, Pa.

Sir:

Referring to your requisition for printing a form showing the melter's report of operations and your letter of explanation dated Dec. 11th, 1916, I would suggest that, as the form in question can not be used to advantage at other offices of the mint service, a supply be prepared for the use of your mint on a mimeograph.

Respectfully,

F. J. H. von Engelken,

Director of the Mint.

By

*F. J. H. von Engelken*  
Acting Director.

AAR-✓



January 4, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I am returning herewith the half dollar enclosed in your letter of the 3rd instant with the request that the half dollar sent to you for comparison be returned to the Bureau at your early convenience, in order that the assay of the same may be made in connection with the other coin of the same delivery, selected at random.

Respectfully,

F. J. H. von Engelken

Director of the Mint.

By

Acting Director.



January 4, 1917.

SUBJECT: Dies for the Denver Mint.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

Referring to my letter of January 2nd, ordering twenty (20) pairs of one-half dollar dies shipped to the Mint at Denver, please forward these dies as soon as possible as the Superintendent at Denver states that he is in need of them.

Respectfully,

F. J. H. von Engelken,  
Director of the Mint.

By

*J. H. Chaffin*  
Acting Director.

FHC-W



January 4, 1917.

SUBJECT: Silver coinage - Philadelphia.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

Confirming telephone message of this date,  
please favor the coinage of half dollars until the  
demand is met. I presume the Director has personally  
informed you that he desires you to coin quarter dol-  
lars with the half dollars, and to hold these coins  
in the possession of the Superintendent of Coining  
until such time as a sufficient supply is accumulated  
and a date for their issuance is agreed upon.

Respectfully,

F. J. H. von Engelken,  
Director of the Mint.

By

*F. J. H. von Engelken*  
Acting Director.

FHC-W



December 29, 1916.

SUBJECT: Calorized blanks for one-cent pieces.

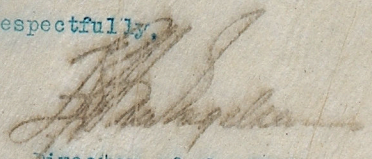
Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

Mr. Charles Rowe, of the General Electric Company, was in today and advised me that the 30,000 one-cent blanks had been calorized and were ready for coinage.

As I understand it, they wish to have these blanks put through the regular processes incidental to coinage, and when these blanks are delivered to you I will be very glad if you will run them through the presses and store them away separately, sending me a supply here for examination.

Respectfully,

  
Director of the Mint.

v E-W.



January 5, 1917.

SUBJECT: Accounts.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

Bills as below have been forwarded to the Auditor for settlement, chargeable to your 1917 contingent appropriation:

Pennsylvania Railroad Company, one mileage  
book purchased November 22, 1916, \$22.50

Wells, Fargo & Company Express, transportation  
of negatives of new dime and half dollar to  
Washington, October 23, 1916, 27¢.

There has also been forwarded to the Auditor for settlement bill of Hermon A. MacNeil for new design for quarter dollar, \$2,000.00, chargeable to your 1916 contingent appropriation.

Respectfully,

F. J. H. von Engelken,  
Director of the Mint.

By

Acting Director.



January 5, 1917.

SUBJECT: Accounts.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

Please refer to your letter of advice under date of December 28th, 1916, concerning deposit of charges on sundry articles manufactured for the Government of Cuba, and advise this office as to the details comprising the sundry articles.

Respectfully,

F. J. H. von Engelken,  
Director of the Mint.

By

*F. J. H. von Engelken*  
Acting Director.



January 5, 1917.

SUBJECT: Disbursement of coin - December, 1916.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Superintendent, U. S. Mint,  
San Francisco, California.

Superintendent, U. S. Mint,  
Denver, Colorado.

Sir:

In order that our records may be complete, I will  
thank you to forward to this office as soon as possible  
a statement of the coin disbursed by your institution  
during the month of December, 1916.

Respectfully,

F.J.H. von Engelken,  
Director of the Mint.

By

Acting Director.

REC-4



January 6, 1917.

SUBJECT: Peruvian Blanks.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Replying to your letter of the 5th instant I beg to say that it will not be necessary for you to obtain authority each time that a request is received from the Cerro De Pasco Mining Company for the manufacture of discs. You may consider the letter of May 17, 1916, as a general authority to manufacture the blanks for the Company named as the representative of the Peruvian Government.

Respectfully,

F. J. H. von Engelken

Director of the Mint.

By

*J. J. Chaffin*  
Acting Director.



January 5, 1917.

SUBJECT: Assay results -- Philadelphia.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

Referring to yours of the 4th transmitting  
assay results: I would thank you to state when the  
samples were forwarded from the Bureau.

Respectfully,

F.J.H. von Engelken,  
Director of the Mint.

By

*F. J. H. von Engelken*  
Acting Director.

FPD\*W



SUBJECT: Pneumatic Keys.

January 6, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Replying to your letter of the 5th instant  
you are authorized to purchase in the open market  
the pneumatic cushion keys you desire for ~~the~~ use  
on a #5 Monarch Typewriter.

Respectfully,

F. J. H. von Engelken

Director of the Mint.

BY

*J. H. von Engelken*  
Acting Director.



January 8, 1917

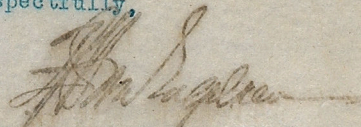
SUBJECT: National ensigns.

Superintendent, U.S. Mint,  
Philadelphia, Penna.

Sir:

Referring to your letter of January 6th requesting that you be furnished with six national ensigns, I have to inform you that these flags are listed in the general schedule of supplies for the fiscal year 1917, page 108, and can be purchased directly from the contractor by you.

Respectfully,

  
Director of the Mint.

FHC-W



Jan. 8, 1917.

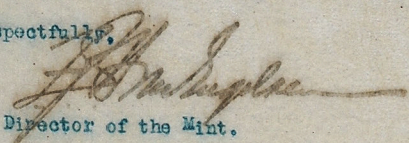
Subject - Cashier's Daily Statement.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

The other institutions are using the new form of cashier's daily statement, of which a supply was sent to your institution last month. When may we expect to receive the new forms from your institution also.

Respectfully,

  
Director of the Mint.



411

Jan. 8, 1917.

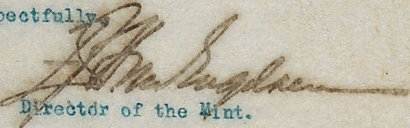
Subject - Accounts.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Herewith I am returning copy of coal analysis covering coal deliveries in September, which accompanied your letter of the 5th instant. The original of this analysis accompanies voucher paid in November. The analysis desired is that covering the August coal deliveries, to support voucher No. 154 paid in October.

Respectfully,

  
Director of the Mint.

Enclosure.



January 31st, 1917.

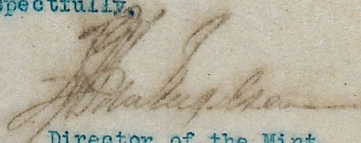
SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I enclose eight samples of fine gold,  
and would thank you to have duplicate assays  
made on each sample, reporting the results to  
this office and returning the balance of the  
samples for further assaying.

Respectfully,



Director of the Mint.

ETD-W

Enclosure.



January 8, 1917.

SUBJECT: Storage of gold - Philadelphia Mint.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I desire that arrangements be made for the storage of the gold bullion you are now receiving from J.P. Morgan & Company in a vault which can be sealed under the joint seals of yourself and some one designated to represent me. The weighing and storage of this bullion should be witnessed and the vault opened and sealed by our representatives jointly. If Mr. Yeats can be spared from his regular duties, I will authorize him to represent me in this matter.

Please also inform me whether the vault in which the present shipments are to be stored is large enough to hold the bars now being held by you in addition to anticipated shipments, as it is my desire to place as much of this bullion as possible under seal before the time of the annual settlement.

Please give me full information in regard to this matter, at the same time stating the approximate number of bars and value of same now being held.

Respectfully,



Director of the Mint.

FHC-W



January 8, 1917.

SUBJECT: Deposits at Philadelphia Mint.

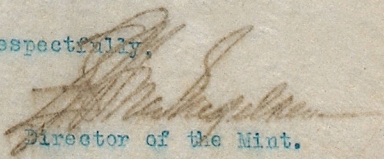
Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I am enclosing herewith a statement showing the value of deposits recorded as having been received at your institution from the Howie Mining Company, which was furnished at the request of the United States attorney for the District of Maryland.

The District Attorney now requests that he be furnished with the checks which were issued in payment for these deposits and has called upon the Auditor for the same. As the Auditor's record of these deposits is only by number, it is necessary that he be furnished with the numbers of the checks issued in payment for said deposits. Will you please indicate the numbers opposite the value column on the statement herewith enclosed, and return it to this office as soon as possible.

Respectfully,

  
Director of the Mint.

PHC-W  
Enclosure.



January 8, 1917

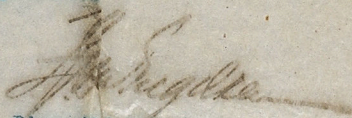
SUBJECT: Electric furnaces.

Hon. A. M. Joyce,  
Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

Unless you hear to the contrary from me in the meantime, please arrange to meet me in New York City at the Assay Office Thursday mornn, January 11th, at about 8:30, to accompany me to work for the purpose of inspecting the electric furnace.

Respectfull



Director of the Mint.

v E-W



January 8, 1917.

SUBJECT: Calorized blanks for one-cent pieces.

Hon. A. M. Joyce, Superintendent,  
U. S. Mint, Philadelphia, Penna.

Sir:

Please refer to my letter of December 29th  
on the subject of calorized blanks for one-cent  
pieces.

When these blanks are delivered to you,  
please hold them until Mr. Thompson, of the General  
Electric Company, has had an opportunity to consult  
with you relative to their past treatment and future  
working.

When you receive these blanks please notify  
Mr. Charles E. Rowe, Kellog Building, Washington,  
D.C., that they have been received, sending me a  
copy of your letter.

Respectfully,



Director of the Mint.

v E-W



January 8, 1917.

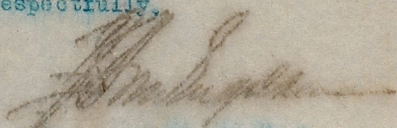
SUBJECT: Assays of standard gold.

Superintendent, U. S. Mint,  
Philadelphia, Penna. ✓  
Superintendent, U. S. Mint,  
San Francisco, California.  
Superintendent, U. S. Mint,  
Denver, Colorado.  
Superintendent, U. S. Assay Office,  
New York City, N. Y.

Gentlemen:

The attached reports from the Assayer  
of this office, dated December 14, 1916, and January  
5, 1917, on the subject of standard gold assaying,  
are referred to you for your information.

Respectfully,

  
Director of the Mint.

W



January 9, 1917.

SUBJECT: Exchange of silver.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I enclose 23.4 ounces of silver reduced from  
chloride, for which I would thank you to return an  
equivalent in granulated silver for parting.

Respectfully,

*John M. Engle*  
Director of the Mint.

✓  
RPD-W

Enclosure.



January 9, 1917.

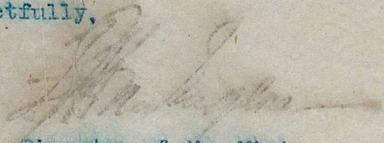
SUBJECT: Silver coinage - Philadelphia.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

Please advise me daily as to the amount of finished quarters you are holding in the hands of the Superintendent of Coining. Please also have your Cashier attach to his daily statement a report showing unfilled orders for coin.

Respectfully,

  
Director of the Mint.



January 9, 1917.

SUBJECT: Requisition for funds.

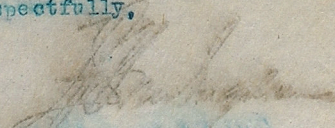
Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

Requisition for advance to you of funds to meet the expenses of that institution during the fiscal year 1917, has been approved in the following sums:

Salaries, -	\$6,000.00
Wages of workmen, -	30,000.00
Contingent expenses, -	<u>20,000.00</u>
Total, --	\$56,000.00

Respectfully,

  
Director of the Mint.



January 10, 1917.

SUBJECT: New silver coinage.

Superintendent, U. S. Mint,  
Philadelphia, Penna. ✓


Superintendent, U. S. Mint,  
San Francisco, California.

Superintendent, U. S. Mint,  
Denver, Colorado.

Sir:

Please do not accept orders for nor release any  
of the new quarter dollars until you have received  
specific instructions from this office to do so.

Respectfully,

  
Director of the Mint.



January 10, 1917.

SUBJECT: Purchase of metal for minor coinage.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

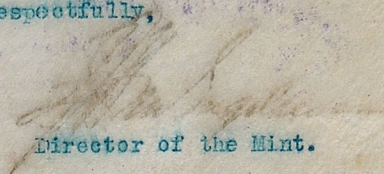
Superintendent, U. S. Mint,  
San Francisco, California.

Superintendent, U. S. Mint,  
Denver, Colorado.

Sir:

When making requests for the purchase of metal for minor coinage purposes please state the necessity for such metal, the amount you have on hand, and the funds available to pay for the metal requested.

Respectfully,

  
Director of the Mint.



January 10, 1917.

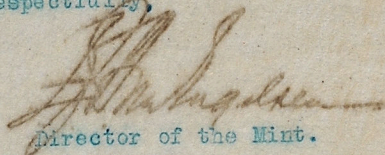
SUBJECT: Dies for the Denver Mint.

Superintendent, U. S. Mint,  
Philadelphiam Penna.

Sir:

Please rush shipment of balance of twenty-five  
(25) pairs of quarter dollar dies due on the order of  
the Denver Mint.

Respectfully,



Director of the Mint.



January 10, 1917.

SUBJECT: Signatures.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

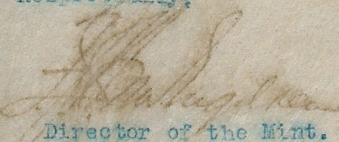
Sir:

Referring to form No. 971, dated January 9th,  
returned herewith:

It is noted that your name is stamped on the  
form and the same is signed by Dr. Norris, Acting  
Superintendent.

Please inform me why my instructions, both oral  
and written that, when you are not absent from the city,  
and only temporarily absent from your desk, all papers  
shall be signed in your name and initialed by your  
Chief Clerk, are not carried out. As you responded to  
telephone calls early and late in the day yesterday  
you were evidently on duty.

Respectfully,

  
Director of the Mint.

Enclosure.



SUBJECT: Minor Metal.

January 10, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Superintendent, U. S. Mint,  
San Francisco, Cal.


Superintendent, U. S. Mint,  
Denver, Colorado.

Sir:

In future when you are in need of minor coinage metal, or consider that your need of such metal should be anticipated by early purchase, please communicate with this office. Bids will be invited, received and opened at this Office, and you will be instructed as to the price to be paid for the metal in question.

When advising this Office of your need for metal, please state the amount you have on hand at the time you recommend to us further purchases, and the reason for such purchases.

Respectfully,

  
Director of the Mint



SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

*Jan'y. 11, 1917*

Sir:

I enclose eight samples of fine gold,  
and would thank you to have duplicate assays  
made on each sample, reporting the results to  
this office and returning the balance of the  
samples for further assaying.

Respectfully,

F. J. H. Von Engelken,  
Director of the Mint.

By *F. J. H. Von Engelken*  
Acting Director.

FPD-W

Enclosure.



, January 11, 1917.

SUBJECT: Record Books and Forms.

Superintendent, U.S. Mint,  
Philadelphia, Pa.

Sir:

Referring to your letter of the 9th instant requesting to be furnished with two books, "Record of Coinage Dies", Form 864, I noticed that you asked that each book will contain 300 leaves. The book furnished your mint August 3rd, 1915 contained only 200 leaves and was tagged - "Gold", "Silver", "Minor".

Please inform me if it is your desire to have these books increased to 300 leaves, and if so, please indicate the number of leaves to be tagged for each kind of dies.

Respectfully,

F. J. H. von Engelken,

Director of the Mint.

By

*F. J. H. von Engelken*  
Acting Director.

AAH-  
✓



January 11, 1917

SUBJECT: Cashier's Daily Statements - Philadelphia.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

Referring to your Cashier's Daily Statement for January 8th, 9th and 10th, the itemized statements of denominations of subsidiary and minor coins cannot be reconciled as, for instance, in the case of January 9th, you reported on hand \$109,050.05 five-cent pieces and on January 10th you received \$7,430.00 and paid out \$500.00, which should leave an actual balance on hand of \$116,280.05, whereas your report shows a total of \$120,937.05 nickels on hand on that date. Similar differences occur in the case of subsidiary silver and one-cent pieces.

Please cause these balances to be correctly adjusted on your next statement.

Respectfully,

F. J. H. von Engelken,  
Director of the Mint.

By

*[Signature]*  
Acting Director.

FHC-W



January 12, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I am enclosing herewith envelopes in which we received the silver sent to the Bureau in exchange for silver sent to you. Please call attention to the defectively sealed envelope in order that more care may be exercised in making future shipments. About 3/10 of an ounce of silver had fallen out of the envelope.

Respectfully,

F. J. H. von Engelken

Director of the Mint.

By

*F. J. H. von Engelken*  
Acting Director.



, January 12, 1917.

SUBJECT: Record Books and Forms.

Superintendent, U.S. Mint,  
Philadelphia, Pa.

Sir:

The following samples of forms and record books forwarded with your requisition of Nov. 7, 1916, are returned herewith:-

Form 595,- Supplies Requisition: Abolished.

" 182,- Work Book of M. & R.: Returned for proper title and amendment. Evidently printed many years ago and it is quite likely that the last copy sent your mint may contain some changes not appearing on the sample furnished.

Forms 913 &  
914,- Work of Ingot Melting: It is believed that the M. & R. suggested the consolidation of these forms. Why not use Form 829 (copy herewith)?

Form 189,- Assayers' Memorandum of Silver Purchases.

" 184,- Purchase Bar Book (Silver): These sample sheets are from old books. Our records show that they have been abolished. Please state the necessity for them and furnish proper back title on each one. Is it important that they should be paged?

Daily Time Book: Not furnished by Department.  
Stock Form 2152 is substituted therefor.

Respectfully,

F. J. H. von Engelken,

Director of the Mint.

By

Acting Director.

AAH-



January 15th, 1917.

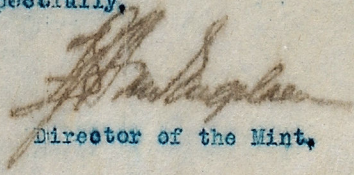
SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I enclose eight samples of fine gold,  
and would thank you to have duplicate assays  
made on each sample, reporting the results to  
this office and returning the balance of the  
samples for further assaying.

Respectfully,

  
Director of the Mint,

FPD-W

Enclosure.



January 16, 1917.

SUBJECT: Efficiency report - Philadelphia; November, 1916.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I am returning herewith your report of absence and efficiency for the month of November, 1916, for the reason that you have failed to rate a number of the employees on this list.

It is also noted that care has not been used in printing the names along the lines of the form, which is very confusing in tracing the leave charged to employees.

Respectfully,



Director of the Mint.

FHC-W

Enclosure.



Jan. 16, 1917.

Subject - Advances.

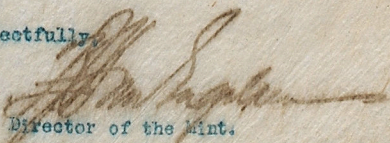
Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

January requisition of the Philadelphia Mint for advance of \$50,000 under the Wages of Workmen appropriation was reduced to \$30,000 for the reason that such amount was considered sufficient to meet the pay rolls which would come due prior to the receipt of funds under the next monthly requisition.

According to the records of this office and considering the expenditures in the same ratio as during November and the first half of December, there should be standing to your credit after payment of the January payrolls upwards of \$15,000. With the reduction in number of hours worked there will probably be sufficient to meet the payrolls for first half of February, notwithstanding that funds under the February requisition, if made promptly, should be available in time.

Respectfully,

  
Director of the Mint.



January 16, 1917.

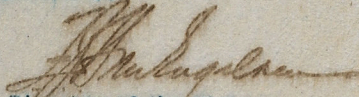
SUBJECT: Calorized Blanks.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Will you please forward to this Bureau about  
\$3.00 in calorized cent pieces. The coins will be  
returned to you as soon as inspected.

Respectfully,

  
Director of the Mint.



January 17, 1917.

SUBJECT. Columbian Coinage.

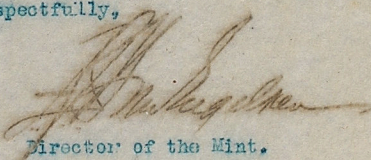
Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Responding to your request of the 16th instant you are hereby authorized to proceed with the execution of the coinage desired by the Government of Columbia, namely, 140,000 fifty centavo pieces.

It is understood that this coinage is to be undertaken as soon as the manufacture of the Peruvian blanks has been completed.

Respectfully,



Director of the Mint.



January 17, 1917.

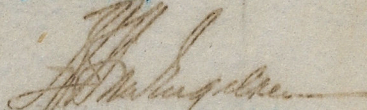
SUBJECT: Cost reports.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir::

When may we expect to hear from you on the cost report as discussed at the conference of Mint officials held in November last.

Respectfully,



Director of the Mint.

✓  
PHC--W



January 17, 1917.

SUBJECT: Storage of gold - Philadelphia Mint.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I have your letter of January 13th, in which you state that vault B now contains about \$210,000,000. in gold bullion and can accomodate about \$225,000,000. more; also that vault E is now taking care of an additional \$500,000,000. Please inform me whether vault E is in such shape that all gold now being received can be stored therein, and when it is desired to do so, the gold now stored in vault B can be transferred to vault E.

It will be necessary to again weigh all of the gold contained in vault B before it is placed under joint seals, and I believe it will be a better plan to transfer it to another vault rather than to take it out of vault B, weigh it, and replace it in the same vault. This plan is made more necessary from the fact that I desire, as soon as arrangements are completed, to place all current deposits of gold, i. e., certificate bars, under seal as they are stored, and when under seal they should be kept



Philadelphia.

-2-

Jan. 17, 1917

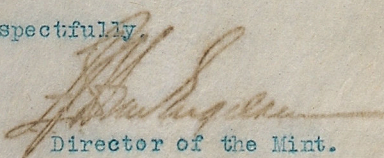
separate from any bullion that is not under seal.

A list or schedule such as is used in settlements, showing the melt and bar number weights, fineness, fine ounces and value, should be prepared and verified with the bars before being placed under seal. The weights of the bars should be witnessed, the bars checked into the vault, and the vault sealed by the representatives of this office and yourself jointly. The seals on the vault should be examined by both of our representatives when the vault is opened. This same procedure must be followed in the case of the certificate bars now being held in vault B when they are placed in storage under seal.

In preparing the schedule above referred to, please cause sufficient copies to be made so that a copy of the same can be furnished to the Settlement Committee and one copy to this office if it is requested.

As suggested by you, I will arrange for Mr. Lambertson to represent me in storing and sealing this gold bullion.

Respectfully,



Director of the Mint.



January 18th, 1917.

SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I enclose eight samples of fine gold,  
and would thank you to have duplicate assays  
made on each sample, reporting the results to  
this office and returning the balance of the  
samples for further assaying.

Respectfully,

  
Director of the Mint.

FFD:W

Enclosure.



January 18th, 1917.

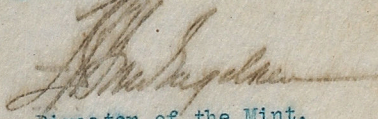
SUBJECT: Blue prints.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

For your information, I am enclosing under separate cover a blue print curve showing the demand for subsidiary silver and minor coin for the past ten years.

Respectfully,

  
Director of the Mint.

FHC-W



January 18, 1917.

Subject: Calorized coins.


Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I am returning herewith \$2.75 of the \$3.00 sent by you on the 17th instant. Twenty-five of the calorized pieces will be retained in this Office for the present.

I understand that the blanks sent to the General Electric Company for calorization were finished in different colors. Will you please send to this Office twenty-five of each color, after the same have been put through the press.

Respectfully,

A handwritten signature in dark ink, appearing to read "H. M. Anderson", written over a horizontal line.

Director of the Mint.



January 18, 1917.

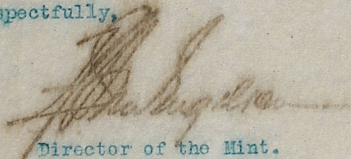
SUBJECT: Assay Coin metals.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I am enclosing herewith gold and silver scrap  
resulting from assay coins sent to the Bureau. Will  
you please cause an invoice of the same to be sent  
to this Office that transfer orders may be request-  
ed.

Respectfully,

A handwritten signature in dark ink, appearing to read "A. S. Hughes", is written over the typed name. The signature is fluid and cursive.

Director of the Mint.



January 18, 1917.

SUBJECT: Electric Furnace.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

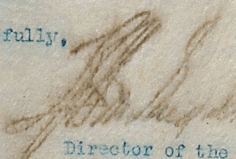
Sir:

I am enclosing herewith, duly approved, contract for the electric furnace to be installed by Hamilton and Mansell, and you are authorized to proceed with the necessary negotiations to have it delivered to the Mint as early as practicable.

Before going on with this contract kindly make certain that a temperature of 2350 degrees Fahr. will be sufficient to melt any of the alloys that we use in the furnaces, inasmuch as we will, under the terms of the contract, be forced to accept the furnace if it provides a temperature of 2350 degrees Fahr. whether it melts the alloys satisfactorily or not.

If this is satisfactory to you, you may go ahead with the contract and the installation.

Respectfully,

  
Director of the Mint.



January 19, 1917.


SUBJECT: Blank forms, etc.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

Referring to your letter of January 18th with reference to blank forms, it does not seem from the remarks on blank form No. 182 that this form is necessary, and I will thank you if you will advise me of your views in this matter. Form No. 595, Requisition for Supplies, has been discontinued, and form No. 987 should be used in all cases where requisitions of any character are necessary.

Respectfully,



Director of the Mint.

FHC-W



January 19, 1917.

SUBJECT: Report on special assay coins.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

Please be referred to report on special assay coins, dated January 19th, 1917, which is being mailed to you today.

You will notice that the quarters are criticised as having a fin and being coined with a dirty die, and that the same criticism is made of the dimes.

In the effort to ascertain whether there is any basis for these continued criticisms of your coinage, I inspected these coins through the glass myself and find that in the case of the quarters, as well as in the case of the dimes, there was both a condition of "fin" and also that some of the letters on the coins are quite perceptibly flattened out, due, apparently, to an accumulation of dirt in the die.

When your operations are resumed on an eight-hour basis and you are not so rushed in your coinage, I wish you would give the matter of your output some personal attention, and see if some improvement cannot



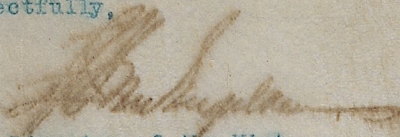
Philadelphia.

-2-

Jan. 19, 1917.

be effected.

Respectfully,

A handwritten signature in dark ink, appearing to read "J. Edgar Hoover", is written over the typed name. The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Director of the Mint.

v E-W



January 22, 1917.

Hon. A. M. Joyce,  
Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

This letter will be handed to you by Mr. Hermon A. MacNeil whom you already know.

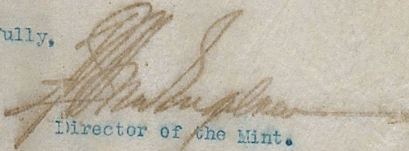
At my suggestion Mr. MacNeil has had a conference with Secretary MacAdoo relative to some modifications in the design of the 25 cent piece that Mr. MacNeil wishes to carry out.

It is the Secretary's request that Mr. MacNeil be granted every facility in your institution in connection with your Engraving Department to have his modifications embodied in coin size to be submitted to the Secretary.

You will please instruct your Engraving Department to cooperate with Mr. MacNeil to the end that he may have entire freedom and liberty in incorporating any changes and alterations that he may desire.

Whenever the changes have been made satisfactory to Mr. MacNeil have them struck off in the customary lead discs and notify me.

Respectfully,

  
Director of the Mint.



January 22nd, 1917.


SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I enclose eight samples of fine gold,  
and would thank you to have duplicate assays  
made on each sample, reporting the results to  
this office and returning the balance of the  
samples for further assaying.

Respectfully,

  
Director of the Mint.

FEDW

Enclosure.



January 22, 1917.

Subject: Order for Coin.

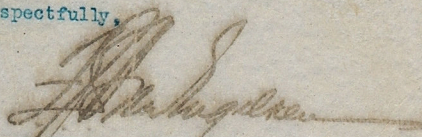
Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I am enclosing herewith a draft on the Philadelphia National Bank, amounting to \$2,000, for which please send to the First National Bank, St. Augustine, Florida, Two Thousand Dollars (\$2,000) in new quarter dollars.

Please advise me when this has been done.

Respectfully,



Director of the Mint.

Enclosure.



January 22, 1917.

SUBJECT: Assay Coins.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Please be referred to your letter of January 20th on the subject of Assay Coins.

Beginning immediately, you will please send to this Office from each of your deliveries from which assay coins are taken ~~three~~ coins in place of ~~two~~, the three being taken in the same manner as the two have been taken in the past.

The coins will be inspected by the Assayer of the Office, for mechanical imperfections, and one will be returned to you promptly; the other two will be assayed as in the past.

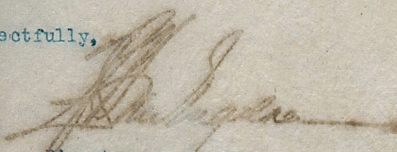
In order that there may be no confusion I am enclosing herewith a sample form filled out to accompany the coins. It will be the endeavor in this Office to return the coin for inspection to you each day, together with the return of Form 971. You will note that on this form there is a notation covering the return of the extra coin.

You will also begin immediately the use of the special envelopes, sample of which is attached hereto. If this is not clear to you please advise me promptly.

I agree with you that you should be enabled to check up the criticisms made by the Assayer in this Office as far as mechanical imperfections go, and that you cannot do this unless you are permitted to inspect the coin which is being criticized.

In the future, with coins undergoing two inspections, we should be able to determine the justness of the criticisms which have been made in the past.

Respectfully,



Director of the Mint.



January 22nd, 1917.

SUBJECT: Storage of gold - Philadelphia Mint.

Superintendent, U. S. Mint,  
Philadelphia, Penna.


Sir:

I am enclosing herewith authority for Mr. Lamber-  
son to represent me in the storing of gold bars in the  
Mint at Philadelphia.

It will be agreeable to me for you to use Vault  
B for the storage of this metal, as from information  
received from you it would appear that Vault E is a large  
vault and one necessary for other purposes.

Great care should be exercised in the transfer  
of this bullion to see that the metal to be placed under  
seal is kept separate from any other metal contained in  
this vault.

Respectfully,

  
Director of the Mint.

Enclosure.



January 22, 1917.

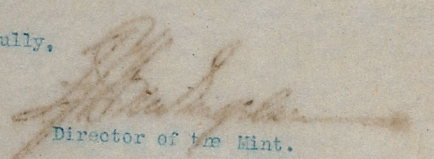
SUBJECT: New Coins.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I am enclosing herewith letter from Hon. James H. Manning, together with check for \$1.10 to cover the cost of four quarter dollars of new design, 1916 issue. Will you please comply with Mr. Manning's request if possible, and if you cannot do so, advise him directly.

Respectfully,

  
Director of the Mint.



January 22, 1917.

SUBJECT: Assay Coin Envelopes.

Superintendent, U.S. Mint,  
Denver, Colo.

Superintendent, U.S. Mint,  
Philadelphia, Pa. ✓

Sir:

In forwarding special assay coins to this office, you will use the envelopes (size 2-1/8 X 5 inches), on which has been printed the required certificate, to be signed by the Superintendent and Assayer.

In case your stock of these envelopes is exhausted, prepare and forward your requisition for a sufficient quantity for one year's supply.

Samples are enclosed herewith, which should be returned with your requisition and the quantity desired stated thereon.

Respectfully,

  
Director of the Mint.

(Enclosure)

AAH-  
JAC



January 23, 1917.

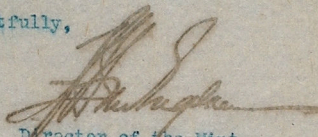
SUBJECT: Proof Silver.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Please cause to be prepared fifty ounces of proof silver for the U. S. Mint, New Orleans. Upon receipt of an invoice from you a transfer will be requested.

Respectfully,



Director of the Mint.



January 23, 1917.

Subject: Coin Collars.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Please cause to be prepared and forwarded to the  
Mint at San Francisco twelve half dollar collars for  
large ring, six quarter dollar collars for large ring.

Respectfully,

A handwritten signature in dark ink, appearing to be "J. B. Hughes", written over a horizontal line.

Director of the Mint.



January 23, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

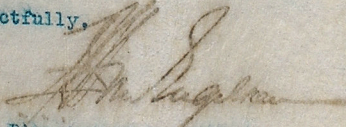
Sir:

Replying to your letter of the 22nd instant relative to the purchase of the Hamilton and Hansell Company to install an electric furnace, you are informed that the purchase and installation of this furnace should proceed as in the purchase of any other equipment.

The contract was accepted and approved by me, and my action approved by the Secretary of the Treasury. I do not understand that there will be any question about your making payment from the fund properly chargeable with this expenditure when the time for the settlement of the account arrives.

I will be glad to be advised as to what steps you have taken toward the installation of the furnace.

Respectfully,



Director of the Mint.



January 23, 1917.

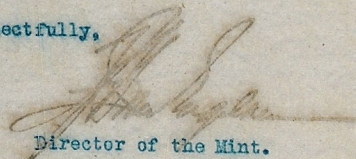
Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I beg to acknowledge the receipt of your letter of the 20th instant replying to the letter of the Superintendent of the Mint at San Francisco relative to his recent visit to your Mint.

A copy of your letter has been sent to San Francisco.

Respectfully,

A handwritten signature in brown ink, appearing to read "John D. Rogers", is written over the typed name "John D. Rogers".

Director of the Mint.



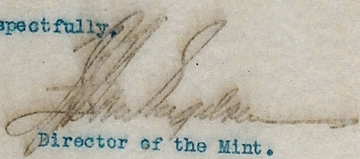
January 23, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Referring to your letter of the 18th instant relative to McKinley Memorial Dollar, I have concluded that a new die for this coin would not materially improve the same, and have notified the President of the National McKinley Memorial Association that it will be inexpedient to alter the coin at this time, now that many of them have gone into circulation.

Respectfully,



Director of the Mint.



January 24, 1917.


SUBJECT: Revision of Regulations.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

Will you please have Mr. Barber verify the dimensions of coins as to diameter and thickness, as printed in the Regulations, and advise me as soon as possible.

Respectfully,



Director of the Mint.

FHC-51



Jan. 24, 1917.

Subject - Coin for recoinage.

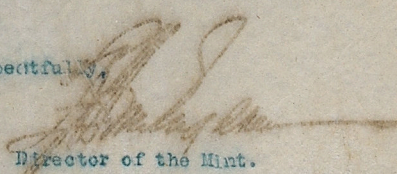
Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Upon receipt of this letter please phone to this office the face value of gold U. S. coin received during the quarter ended Dec. 31, 1916, for melting.

Monthly reports for December - value of coin for melting, schedule of revenues, balance sheet, etc., - have not yet been received.

Respectfully,

  
Director of the Mint.



January 25, 1917.

SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I enclose eight samples of fine gold,  
and would thank you to have duplicate assays  
made on each sample, reporting the results to  
this office and returning the balance of the  
samples for further assaying.

Respectfully,

*J. J. H. ...*  
Director of the Mint.

FPD-W

Enclosure.



January 27, 1917.

SUBJECT: Token pieces.

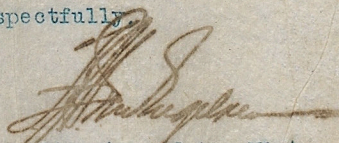
Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir::

I am enclosing herewith a token piece submitted to this office for inspection. Please transmit it to the Curator of the Mint and forward to this office whatever information he is able to give in regard to it as promptly as possible.

The piece is the property of Hon. John Skelton Williams, and I will be glad to have you give me as much information as possible.

Respectfully,



Director of the Mint.

O-W

Enclosure.



January 27, 1917.

SUBJECT: Accidental injury - John E. Martin.

Hon. A. M. Joyce, Superintendent,  
U. S. Mint, Philadelphia, Penna.

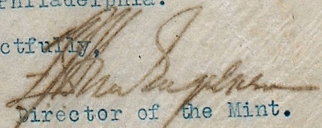
Sir:

Please be referred to your letter of January 26th, advising me of the accident to John E. Martin, Helper in the melting room.

While it is apparent that this accident could not have been avoided, I am interested to know whether the idea you and I discussed at one time of putting up temporary protecting shields would not have prevented this metal from striking Martin in the eye. I really feel that with the rotten stuff we are now getting in the shape of graphite goods, that it might be advisable to do something of the kind we talked about - at least until we can get the electric furnace in operation.

Please bring this to my attention on Monday, when I will be in Philadelphia.

Respectfully,

  
Director of the Mint.

v E-W



January 27, 1917.

SUBJECT: Presses.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Superintendent, U. S. Mint,  
San Francisco, California.

Sir:

The Superintendent of the Mint at Denver has requested that he be advised as to the number of presses you had in your institution during the year 1907, and whether any changes have been made in the number since that time. Will you please give him the desired information, sending a copy of your letter to this office.

Respectfully,

Director of the Mint.

FHC-W



January 29, 1917.

SUBJECT: ~~Various Gold~~

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I enclose eight samples of fine gold,  
and would thank you to have duplicate assays  
made on each sample, reporting the results to  
this office and returning the balance of the  
samples for further assaying.

Respectfully,

*W. H. Englem*  
Director of the Mint.

WHD:W

Enclosure,



January 29, 1914.

The Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Please forward to the Mint at Denver fifteen one-cent  
obverse dies.

Respectfully,

F. J. H. von Engelken

Director of the Mint.

By

*F. J. H. von Engelken*  
Acting Director.



January 29th, 1917

SUBJECT: Coinage dies.

Superintendent, U. S. Mint,  
San Francisco, California. ✓

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir :

Please forward as early as practicable your  
report on the life of coinage dies for the last  
calendar year.

Respectfully,

F. J. H. von Engelken,  
Director of the Mint.

By

*F. J. H. von Engelken*  
Acting Director.

FHC -W



January 29, 1917

SUBJECT: Regulations.

Superintendent, U. S. Mint,  
Philadelphia, Penna. ✓

Superintendent, U. S. Assay Office,  
New York City, N.Y.

Sir:

Please advise me whether it is customary for the Assayer of your institution to turn over to the Superintendent of the Melting & Refining Department metal that accumulates in his hands, more than once during each fiscal year and, if so, whether it would not be practicable to make these deliveries at least quarterly. By this it is not meant that he should make an entire clean-up each quarter and turn over all the metal that he may have accumulated during that time, but the bulk of such metal.

Respectfully,

F. J. H. von Engelken,  
Director of the Mint.

By

Acting Director.

FHC:W



January 30, 1917.

SUBJECT: Presidential Medal.

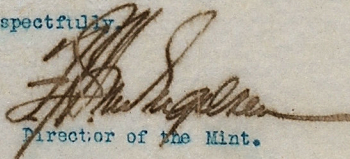
Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I am enclosing herewith a photograph of the President which is to be used in the preparation of a specimen medal to be submitted for approval.

Will you please instruct the Engraver to make as rapid progress as possible in the preparation of the medal.

Respectfully



Director of the Mint.



January 31, 1917.

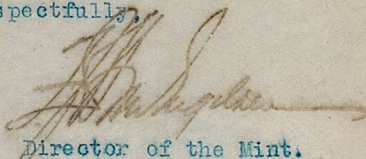
SUBJECT: Revision of "Monetary Systems".

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

For the purpose of verifying figures to be used in revision of the "Monetary Systems", please advise me whether the Cuban pesos coined by you were weighed according to the Metric system as contained in their law at 26.7295 grams, or whether they were adjusted to weigh the same as the U. S. standard dollar at 412.5 grains.

Respectfully,



Director of the Mint.



January 31, 1917.

SUBJECT: Cost Reports.

Hon. A. M. Joyce, Superintendent,  
U. S. Mint,  
Philadelphia, Penna.

Sir:

I am sending you herewith a letter written to me by Mr. Annear on the subject of cost reports; also copy of a form which he has prepared which is his idea of the uniform form which can be used by all institutions, each one using those portions which apply to its particular activities.

I would suggest that you have a copy made of Mr. Annear's letter and return it to me right away, as it has just come in and I am sending it on to you immediately without taking the time to have it copied here in order that it may be before you in case Mr. Boyle gets there tomorrow.

Respectfully,

Director of the Mint.

y E-W  
2 Enclosures.



February 1, 1917.

SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I enclose eight samples of fine gold,  
and would thank you to have duplicate assays  
made on each sample, reporting the results to  
this office and returning the balance of the  
samples for further assaying.

Respectfully,



Director of the Mint.

FFD-W

Enclosure.



February 1, 1917.

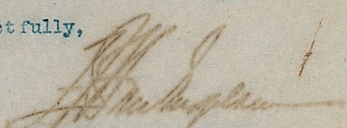
SUBJECT: Copper.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

You are hereby authorized to accept the proposal of Nathan Trotter & Company, to deliver to your Mint approximately 5,000 pounds of copper at \$0.35 per lb., this being the only firm with copper in stock.

Respectfully,



Director of the Mint.



February 1, 1917.

SUBJECT: Typewriter.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

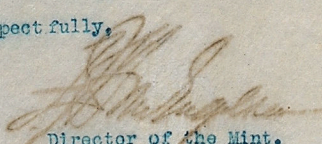
Sir:

I am enclosing herewith a copy of an order for a typewriting machine asked for in your letter of the 23rd ultimo.

Your recommendation that the purchase be made from your local agent has been noted, but the practice of placing the orders for typewriting machines for the field service with the main office in Washington, where the contracts were entered into by the General Supply Committee, is a general one.

Before ordering the machine from the Washington Office I ascertained that the agent in Philadelphia, to whom the instructions will be sent for the delivery of the machine, will receive the benefit of the sale.

Respectfully,

  
Director of the Mint.



February 1, 1917.

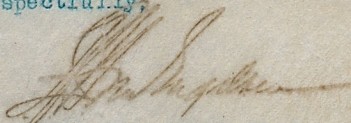
SUBJECT: Cost reports.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I am enclosing herewith copy of a form of cost report today received from the Superintendent of the Mint at San Francisco, which is Superintendent Shanahan's idea of a uniform form of cost accounting. When this matter is discussed between yourself and Mr. Bovie, please consider this form along with the Denver form which was sent you last night.

Respectfully,



Director of the Mint.

FHC-W

Enclosure.



February 2, 1917.

SUBJECT: Cost reports.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Superintendent, U. S. Mint,  
Denver, Colorado.

Superintendent, U. S. Assay Office,  
New York City.

Sir:

I am enclosing herewith a form for a monthly statement of statistics submitted by the Superintendent of the Mint at San Francisco, which is suggested for comparative purposes between the different institutions in lieu of such data contained in the monthly cost reports.

Please examine the same carefully and advise me whether or not in your opinion it would cause an undue amount of labor to render such a report; and also whether the benefits derived from such a statement would offset the amount of labor involved.

It has occurred to me that such a statement, to be of value should, in addition to the statistical data such as bullion receipts, fine gold disbursements, fine silver disbursements, refinery production and coinage, state the major items of expense in connection with the production of fine bullion, coin, etc., such as electricity, gas, oil, power (steam) acids, crucibles, etc.

Respectfully,

Director of the Mint.

LHC-W

Enclosure.



## TREASURY DEPARTMENT TELEGRAM.



WHERE WRITTEN:

Washington,

February 3, 1917

Superintendent Assay Office, New York City, N.Y.  
 Superintendent Mint, Philadelphia, Penna.

Exclude all visitors. Am endeavoring to get in  
 touch with you by phone. Take every necessary precaution.  
 Give matter no publicity.

von Engelken

Director

OFFICIAL BUSINESS.

REVENUE DEPARTMENT

CONTINGENT EXPENSES

Contingent expenses Mint Bureau 1917.

The appropriation from which payable must be stated on above line.

DEPARTMENTAL STOCK FORM 212a



February 5, 1917.

SUBJECT: Assays of fine gold.

Superintendent,

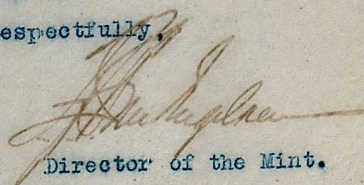
U. S. Mint,

Philadelphia, Penna.

Sir:

I enclose eight samples of fine gold,  
and would thank you to have duplicate assays  
made on each sample, reporting the results to  
this office and returning the balance of the  
samples for further assaying.

Respectfully,

  
Director of the Mint.

FPD

1 Enclosure.



February 5, 1917.

SUBJECT: Blank forms, etc.

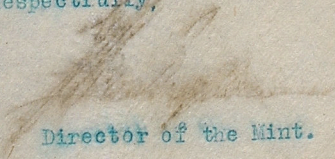
Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

Referring to your request for blank forms upon which to schedule gold bars, I have to say that there are none of these forms at present in stock, and it will take from two to three weeks to get them printed.

It has been suggested that thin blank paper has been found to be very satisfactory for these schedules. They can be made on the typewriter, under appropriate headings, and several copies made at one writing.

Respectfully,

  
Director of the Mint.



February 5, 1917.

SUBJECT: Numismatics.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I am enclosing herewith a copy of a letter received from Mr. Edgar H. Adams, New York City, who desires to obtain wax impressions of certain South American coins.

Mr. Adams has been advised that you will be given authority to permit the taking of wax impressions, but that the work is to be done in your discretion, and with the understanding that the reproductions are to be used only in illustrating a work on numismatics.

Respectfully,

  
Director of the Mint.



February 7, 1917.

SUBJECT: Order for money.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

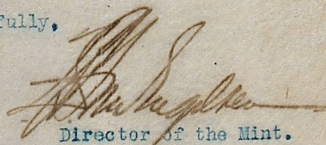
Sir:

I am enclosing herewith draft on the Philadelphia National Bank, Philadelphia, Pa., for Twenty-Five Hundred Dollars (\$2,500) with the request that you will forward to the First National Bank, St. Augustine, Florida, \$2,000 in dimes and \$500 in nickels.

I have to-day informed the First National Bank at St. Augustine that I am about to retire from the service and have advised them in future to address you directly.

I will personally appreciate it if you will honor the requests from this Bank in case further orders are sent to you.

Respectfully,



Director of the Mint.

Enclosure.



February 7, 1917.

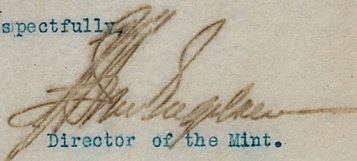
SUBJECT: Dies.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Please cause to be prepared and forwarded to the  
Mint at San Francisco five obverse and ten reverse  
Philippine Five-Centavo dies, and twenty pairs of  
Philippine Ten Centavo dies.

Respectfully,



Director of the Mint.



February 8, 1917.

SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

F. J. H. von Engelken  
Director of the Mint

By

*[Signature]*  
Director of the Mint.

FPD-W

Enclosure.



February 8, 1917.

SUBJECT: Deposits of gold.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

Will you please cause investigation of your deposit weigh book to be made and inform this office of any deposits of gold running 990 fine or over which have been received from Cheyenne, Wyoming during the past year?

Respectfully,

F.J.H. von Engelken,  
Director of the Mint.

By

Acting Director.



February 8, 1917.

SUBJECT: Blank checks.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

In making future requisitions on the Secretary of the Treasury for blank checks, do not include thereon duplicate checks, carbon paper, or any other items.

When duplicate checks are desired the request should be made in the form of a letter stating the quantity wanted and check numbers.

Carbon paper should be requested on form 2162 or 2163, and the quantity, size and color should be stated, in order to avoid possible errors.

Enclosed herewith is copy of Department circular No. 8, dated July 3, 1915, relating to disbursing officers' checks, for your information.

Respectfully,

F. J. H. von Engelken,  
Director of the Mint.

By

Acting Director.

AMH-✓



February 8, 1917.

SUBJECT: Requisition for funds.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

Requisition for advance to you of funds to meet the expenses of that institution during the fiscal year 1917, has been approved in the following sums:

Salaries, -	\$5,000.00
Wages of workmen, -	35,000.00
Contingent expenses -	<u>25,000.00</u>
Total, -	\$65,000.00

Respectfully,

F. J. H. von Engelken,  
Director of the Mint.

By

Acting Director.



February 8, 1917.

SUBJECT: Contract for Castings.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I beg to advise you that the contract with the Fairmount Foundry Company for supplying your Mint with castings of 1st grade Iron at the rate of 4¢ per pound, has this day been approved by the Secretary of the Treasury and the original contract placed on file with the Auditor of the Treasury.

Respectfully,

F. J. E. von Engelken

Director of the Mint.

By

Acting Director.



February 8, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

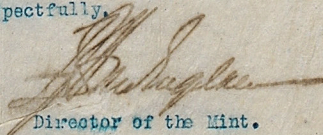
Under separate cover there has this day been mailed to you a package containing the Record Book of the Annual Assay Commission, enclosing the letter of the President naming the Commission for the year 1917.

There has also been transmitted a package containing blanks to be used at the sessions of the Commission.

It will not be necessary to return to this Bureau the Record Book nor the unused blank forms. They can be retained in your Mint for use in future.

The weights will be brought to the Mint by a member of the Bureau of Standards, who has been designated as a member of the Commission.

Respectfully,



Director of the Mint.



February 9, 1917.

SUBJECT: Assay Commission Lunch.

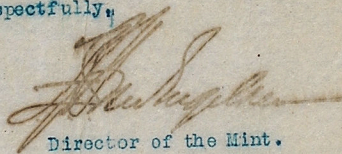
Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

You are hereby authorized to invite bids for supplying the usual lunches to be served at the Mint to the Members of the Annual Assay Commission during the days the Commission is in session.

It is expected that not less than fifteen persons will be in attendance.

Respectfully,

A handwritten signature in dark ink, appearing to read "J. Edgar Hoover", is written over the typed name of the Director of the Mint.

Director of the Mint.



February 9, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I am enclosing herewith a copy of letter received from the Secretary of State relative to the manufacture of 10,000 gold blank discs of one-fifth of a Peruvian Standard Pound.

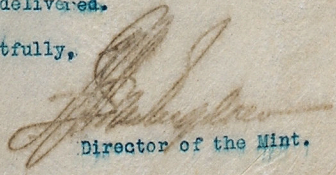
The State Department has been advised that the discs will be manufactured at your Mint as early as practicable.

This office has been in communication with Muller, Schall & Company, New York, who have asked to have the discs delivered to them.

As the letter of the Secretary of State designates WELSH Y COMPANIA, the agents for whom the discs are to be manufactured, Muller, Schall and Company have been requested to secure official authorization to receive the discs from you.

This letter will be your authority for the manufacture of the pieces, and you will be advised later in regard to the firm to which the same will be delivered.

Respectfully,

  
Director of the Mint.



February 9, 1917.

SUBJECT: Colombian Recoinage.

Superintendent, U. S. Mint,  
Philadelphia, Pa.


Sir:

Referring to the letter from Amsinck & Company which you forwarded to this Office, will you please advise me if it is possible for you to give an estimate of the cost of coining the denominations of silver wanted by the Government of Colombia, namely ten, twenty and fifty cent pieces, 900 fine, up to one million five hundred thousand dollars?

The estimate I would like to give to Amsinck & Company is that for the cost of coinage per thousand pieces.

I have to-day written to the firm named that if the coins for recoinage contain all good copper they could be melted at your Mint, but that if the material required refining the coins for recoinage would have to be sent to the New York Assay Office, and the silver sent to you later.

Respectfully,

  
 Director of the Mint.



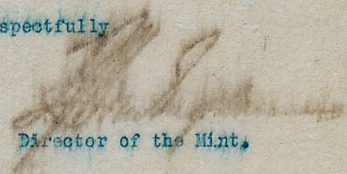
February 10, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I am returning herewith unused portion of mileage book with the suggestion that it be applied, in connection with another mileage book, to cover official travel by you or any member of your force whose travel expenses are properly chargeable to your contingent appropriation. Transportation Request herewith.

Respectfully



Director of the Mint.

Enclosure.



February 10, 1917.

SUBJECT: Electric furnace.

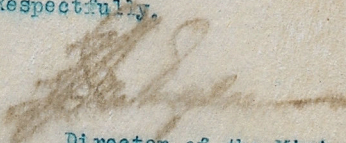
Hon. A. M. Joyce, Superintendent,  
U. S. Mint, Philadelphia, Penna.

Sir:

I am returning you herewith letter from Messrs.  
Hamilton & Hansell, dated February 6th, addressed to  
you, together with copy of letter written by Mr. Tait.

It will be agreeable in future to have you han-  
dle any matters concerning the furnace directly with  
Mr. Tait, sending copies of your correspondence to  
this office for our records.

Respectfully,

  
Director of the Mint.

v E-W

2 Enclosures.



February 12, 1917.

SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I enclose eight samples of fine gold, and would  
thank you to have duplicate assays made on each sam-  
ple, reporting the results to this office and returning  
the balance of the samples for further assaying.

Respectfully,

  
Director of the Mint.

773-17

Enclosure.



Feb. 12, 1917.

Subject - Accounts.

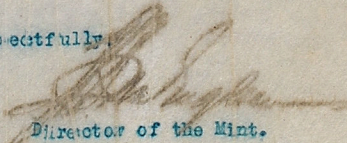
Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

No reply appears to have as yet been received to letter of this office under date Jan. 5, 1917, requesting details concerning the "sundry articles manufactured for the Government of Cuba," the charges on which were covered into the Treasury by C/D No. 375 per your letter of advice, form 16504, dated Dec. 28, 1916.

It is presumed that the charges cover cost of manufacturing coin, also cost of containers; but in order that our records may be completed authoritatively the facts should be stated.

Respectfully,

  
Director of the Mint.



Feb. 12, 1917.

Subject - Accounts.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

There has been deposited to your credit and to the credit of the appropriations indicated below by G/D No. 3309 dated Feb. 2, 1917, the sum of \$420.30 on account of 1¢ and 2¢ dies manufactured for the Post Office Department:

Wages of Workmen, Mint at Philadelphia, 1917	- -	\$400.44
Contingent Expenses,	do	- - - 19.86

Respectfully,

*Wm. H. Ingham*  
Director of the Mint.



Feb. 13, 1917.

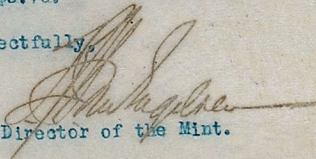
Subject - Accounts.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Bill of the Penna. R. R. Co. for transportation of stationery, etc., from Washington Nov. 25, Dec. 2, and Dec. 5, and of envelopes from Richmond Dec. 7, 1916, has been forwarded to the Auditor for settlement, chargeable to your current contingent appropriation in the sum of \$5.73.

Respectfully,

  
Director of the Mint.



February 14, 1917.

SUBJECT: Peruvian Blanks.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I beg to acknowledge the receipt of your letter of the 13th instant enclosing a copy of a letter received by you from the Charge d'Affaires of the Peruvian Legation designating Messrs Muller, Schall & Co. as agents of Welsh & Co., to receive for the Peruvian Government 10,000 blank discs for the Peruvian 1/5 Pound.

Messrs. Muller, Schall & Company have this day been advised that you would be authorized to deliver the blanks, which were ordered on February 9th, to them.

Please notify the above named firm direct how soon they may expect delivery of the blanks desired.

Respectfully,

F. J. H. von Engelken

Director of the Mint.

By

*M. M. O'Reilly*  
Acting Director.



February 15, 1917.

SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I enclose eight samples of fine gold, and would  
thank you to have duplicate assays made on each sam-  
ple, reporting the results to this office and returning  
the balance of the samples for further assaying.

Respectfully,

  
Director of the Mint.

FED-W

Enclosure.



February 15, 1917.

SUBJECT: Presidential medal.

Hon. A. M. Joyce, Superintendent,  
United States Mint,  
Philadelphia, Penna.

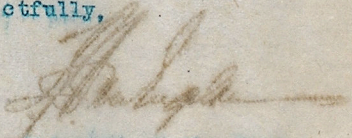
Sir:

I am returning you today by express the plaster model of President Wilson, and am returning you by mail the photograph of the reverse side.

The model meets with approval with the exception of the fact that the eye appears to have too much of a stare, and it is requested that Mr. Barber endeavor to modify the eye somewhat in order to bring about a little more pleasing expression.

It is also requested that two or three other designs for the reverse side be submitted.

Respectfully,

  
Director of the Mint.

v E-W



February 16, 1917.

SUBJECT: Costs report.

Superintendent, U. S. Mint, Philadelphia, Pa.  
 Superintendent, U. S. Mint, San Francisco, Cal.  
 Superintendent, U. S. Mint, Denver, Colorado.  
 Superintendent, U. S. Assay Office, New York City.

Sir:

Enclosed herewith I am sending you a cost report which has been approved by me on February 15, 1917. This cost report is the result of our conference in Washington and of the various suggestions made by you gentlemen, and has been compiled in its completed form in a conference I had in Philadelphia with Mr. Bovie and Mr. Joyce.

It has been my idea throughout to secure from you not exactly a cost report in the broad sense of the word, but a report of operating costs. By operating costs I mean the amount of labor involved and materials and supplies used in certain **specific** undertakings. As an illustration, from the time bullion is received in your institution to the time when the finished coin is delivered by your coiner to the cashier, it is desired that all charges and costs in the transaction shall be reduced to a common



Phila., S.F., Denver, N.Y.

-12-

2-16-17

figure on a unit basis. The same applies to melting and refining, as in the case of the Assay Office at New York City, and the same also applies to the assaying department of each of the institutions. In the latter case we involve so much expense during the year in assaying, and so many assays made during the year reduced in turn to so much per assay.

At the beginning of the cost report, under item No. 1, we have five headings in which you will show merely the total figures. None of these items have any direct bearing upon any of the specific transactions covered by items Nos. 2, 3 and 4, and any incorporation of the expenditures involved under heading No. 1, in any of the other items, would nullify what I am trying to secure, which is a comparison of each institution of the actual operating costs of similar transactions.

Item No. 2, as you will notice, is reduced first per 1,000 deposits, next per 1,000 gross ounces, lastly per 1,000 fine ounces; after which we have the totals. This brings each institution down to a per thousand unit basis. In item No. 2, New York, for instance, will use all five headings, as will Denver and San Francisco. Philadelphia, on the other hand, will leave blank headings Nos. 3 and 4.

Item No. 3, Assaying, requires no explanation other than that I have already given.



Phila., S.F., Denver, N.Y. -3-

2-16--17.

Item No. 4 should also be clear to you. Reduce each denomination of coin to a basis of 1,000 pieces, the cost of supplies and wages of foremen to be distributed among the various denominations in the proportion to the direct labor employed on each.

Item No. 5 is statistics.

In the future when, at a certain time in each year, these cost reports reach this office, they will be compared. Any superintendent who performs a certain piece of work at a lower unit cost than is the case with the other superintendents will be requested to explain how he has been able to accomplish this, and the burden of proof that they cannot reach such a figure will then be put upon the other superintendents. This will hold true in each of the sub-divisions of the cost report. If it should be shown that one superintendent cannot reach the figure that has been attained by another, and that his inability to do so is due to higher cost of material, or a higher wage scale, it will be sufficient to have this demonstrated.

I hope that all of the superintendents will give this method of operating cost accounting their earnest cooperation. It is essential to the good of the service that this office be in possession of figures of this kind, which are simple and concrete, and in such form as to be available for my use without requiring me



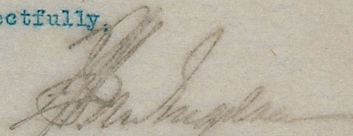
Phila., S.F. Denver, N.Y. -4-

2-16-17

to take a post-graduate college course in order to be able to analyze them. This report, I believe, will provide the information desired. It should be rendered annually, at the time of your annual settlement, and it should be compiled from the monthly data which each of you will keep in your institution.

Please acknowledge receipt and advise if understood.

Respectfully,



Director of the Mint.

v E-W

Enclosure.



February 16, 1917.

SUBJECT: Deposits of bullion.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

Your report (Form 657) shows that you received during the calendar year 1916, unrefined bullion from Central America and South America as follows:

Gold, - 36.565 and 55.263 fine ounces, and  
Silver, - 31.74 and 6.37 " "

respectively.

Pending the revision of the above form so that the several States of these divisions may be shown, I would request a statement giving a segregation of the above amounts, so that each country may be given its proper credit.

A prompt reply will be appreciated.

Respectfully,

*Wm. H. Wood*  
Director of the Mint.



February 16, 1917.

SUBJECT: Statistics.

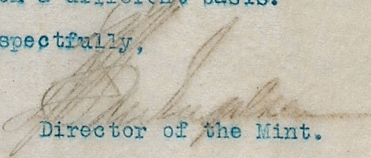
Superintendent, U. S. Mint, Philadelphia, Pa. ✓  
Superintendent, U. S. Mint, San Francisco, California.  
Superintendent, U. S. Mint, Denver, Colorado.  
Superintendent, U. S. Assay Office, New York City.

Sir:

I am enclosing you herewith a form prepared by Mr. Shanahan and headed "Monthly Statement Statistics". The information embodied in this monthly statement should be of interest to each of you gentlemen, and I would be glad if you will, on the first of the month, compile the information embodied therein at your institution, sending a copy to each of the three other major establishments, as well as a copy to me.

The suggestion was at one time made that certain cost figures be incorporated in this statement, but it is my judgment that we should not confuse the issue. This statement is a matter for information merely. The matter of costs we are dealing with on a different basis.

Respectfully,

  
Director of the Mint.

v E-W

Enclosure.



February 17, 1917.

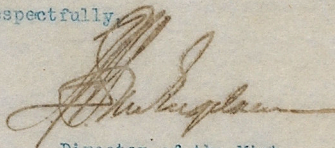
SUBJECT: Assay Coins.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

No certificate appears to have accompanied  
the the McKinley Memorial dollars from delivery  
No. 1, February 16, 1917. Will you please cause  
the certificate to be sent.

Respectfully

A handwritten signature in dark ink, appearing to read "A. W. Hughes", written in a cursive style.

Director of the Mint.



Feb. 17, 1917.

Subject - Bill for transportation coin.

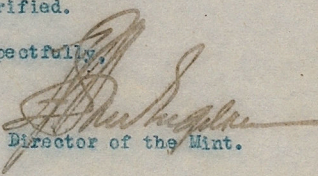
Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Herewith find for payment bill of the  
American Express Co. for transportation of minor  
coin to New York in November, in amount \$108.95.

The rates charged have been verified.

Respectfully,

  
Director of the Mint.



February 17, 1917.

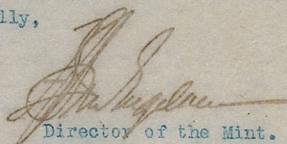
SUBJECT: Peruvian Coin Discs.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir,

I am enclosing herewith a sample of the disc for the one-fifth Peruvian Pound, which was sent to this Office by Muller, Schall & Co. This specimen is intended to be used by you in preparing the blanks to be delivered to Muller, Schall & Co. as the Agents of Welsh & Co.

Respectfully,

  
Director of the Mint.

Enclosure.



February 17, 1917.

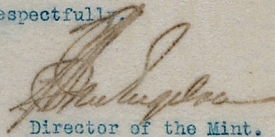
SUBJECT: Dies.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Please forward to the Mint at Denver twenty  
pairs of Quarter Dollar dies.

Respectfully



Director of the Mint.



SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I enclose eight samples of fine gold, and would  
thank you to have duplicate assays made on each sam-  
ple, reporting the results to this office and returning  
the balance of the samples for further assaying.

Respectfully,

Director of the Mint, *or*

ED-W

Enclosure.



February 19, 1917.

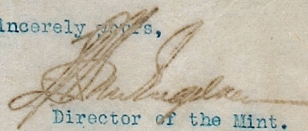
Dear Mr. Joyce:

It is with sincere regret that I have to advise you that I have sent in my resignation as Director of the Mint, and that it will become effective at the close of business on Tuesday, February 20th.

In severing my business connection with you as a co-worker in the Mint Service, I want to express to you my sincere and earnest appreciation of the many courtesies that have been extended to me by you, and the hearty and intelligent cooperation with which you have at all times favored me in whatever I have tried to do for the improvement of the service.

I can say quite truthfully that my associations with you in the Mint Service have been the most pleasant of any in my business experience, and that it is a matter of real regret to me that my judgment has made it seem advisable to leave the service to take up the work in the Federal Land Bank in Columbia, S. C.

Very sincerely yours,



Director of the Mint.

Hon. A. H. Joyce,  
Superintendent, U.S. Mint,  
Philadelphia, Pa.



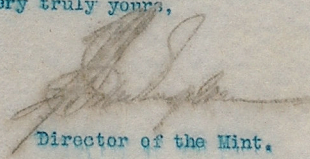
February 20, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I have just had a consultation with Mr. Tait, and would like to suggest that you adhere to the original idea of having an oval track with two trains of cars, each car carrying two moulds, one side of the oval to be constructed under the furnace. The use of this system will give you more latitude in connecting the two operations, - that of pouring and of removing from the rails, and also lend itself much more readily to enlargement or adjustment.

Very truly yours,



Director of the Mint.



February 20, 1917.

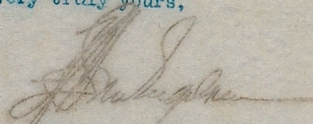
Superintendent, U.S. Mint,  
Philadelphia, Pa.

Sir:

This will be your authority to have your  
Engraving Department execute from a photograph  
which will be supplied you shortly a medal of  
Ex-Director of the Mint, Hon. Robert W. Woolley.

In my absence if you will handle this mat-  
ter with Miss O'Reilly I will appreciate it.

Very truly yours,



Director of the Mint.



February 20, 1917.

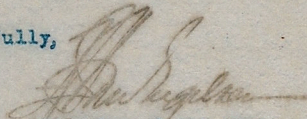
SUBJECT: Blank Form 971.

Superintendent, U.S. Mint,  
Denver, Colo.  
Superintendent, U.S. Mint,  
Philadelphia, Pa. ✓  
Superintendent, U.S. Mint,  
San Francisco, Cal.

Sir:

I am forwarding to you by mail today a supply (350 copies) of amended form 971 - "Transmittal of Special Assay Coins" - which you will please proceed to put into use upon their receipt.

Respectfully,

  
Director of the Mint.

AAH-✓  




Feb. 21, 1917.

Subject - Accounts.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Herewith find for settlement three bills  
of the Wells Fargo Express Co. for transportation  
of minor coin - Nov. \$36.43; Dec. \$338.26; Jan.  
\$230.16. The charges have been verified.

Respectfully,

*Th. M. O'Reilly*

Acting Director of the Mint.

✓-HLL

*SHB*



February 23, 1917.

SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I enclose eight samples of fine gold, and would  
thank you to have duplicate assays made on each sam-  
ple, reporting the results to this office and returning  
the balance of the samples for further assaying.

Respectfully,

*W. H. C. Chaffin*  
Director of the Mint.

✓  
END-3

Enclosure.



66

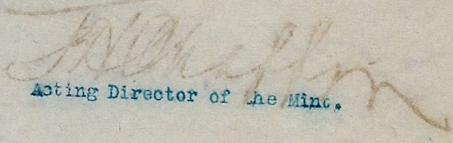
February 23, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Will you please cause to be prepared and sent to  
the Bureau an invoice covering 50 ounces of proof silver  
for the Mint at Carson.

Respectfully,

  
Acting Director of the Mint.



## BANCO NACIONAL DE NICARAGUA

New York, February 16, 1917.

Director of the Mint,  
Washington, D. C.

Dear Sir:

Referring to your favor of January 2nd, we are now advised by the Nicaraguan Charge d'Affaires at Washington that he has received instructions from his Government to confirm the order for Nicaraguan coins as outlined in our letter to you of December 14th, and we will be pleased to have you advise us upon receipt of said confirmation.

The master dies have arrived from Birmingham, England, and we have written to the Secretary of the Treasury asking whether same can enter free of duty and after receipt of reply will forward same to the Mint at Philadelphia in case the order is to be executed there. Kindly inform us on this point.

We have taken due note as to the cost of this coinage which is entirely satisfactory to us, it being understood that the metal is to be supplied by the Mint and that there will be an extra charge for boxes or kegs.

Yours very truly,

NATIONAL BANK OF NICARAGUA, INC.,  
W. M. Carlbad  
Assistant Secretary & Treasurer.

Bureau of the Mint,  
February 23, 1917.

Respectfully referred to the Superintendent, U.S. Mint, Philadelphia. The assistant secretary and treasurer of the Bank of Nicaragua has been advised that pending the formal letter from the Charge d'Affaires you would be requested to make what preparation was possible for the execution of the coinage. As soon as the State Department communicates with this Bureau you will be advised.

*F. W. Chaffin*  
Acting Director.



February 24, 1917.

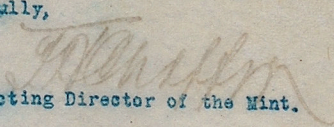
SUBJECT: Refining Charge on French Coin.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

In reply to your letter of the 21st instant, in which you ask whether a refining charge should be imposed on deposits of French coins which are somewhat under standard (900) fine, but within the legal limit, I beg to say that the opinion of your assayer is correct. No refining charge should be imposed so long as the fineness of the coin is within the legal limits of standard fineness and all the base is suitable for alloy purposes.

Respectfully,

  
Acting Director of the Mint.

FHC-



February 26, 1917.

SUBJECT: Assays of Fine Gold.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I enclose eight samples of fine gold, and would  
thank you to have duplicate assays made on each sam-  
ple, reporting the results to this office and returning  
the balance of the samples for further assaying.

Respectfully,

*W. C. Allen*  
Acting Director of the Mint.

WCA-3

Enclosure.



February 26, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

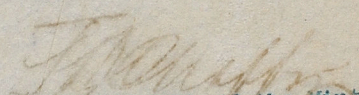
Superintendent, U. S. Mint,  
Denver, Colo.

Superintendent, U. S. Mint,  
San Francisco, California.

Sir:

The enclosed samples for assay were omitted from  
my previous letter of this date.

Respectfully,

  
Acting Director of the Mint.



February 27, 1917.

SUBJECT: Exchange of silver.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I enclose 23.35 ounces of silver reduced from  
chloride, for which I would thank you to return an  
equivalent in granulated silver for parting.

Respectfully,

*F. C. Hall*  
Acting Director of the Mint.

FFD-W



February 27, 1917.

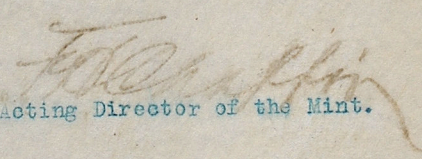
SUBJECT: Counting Boards.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

In answer to your letter of the 26th instant, with reference to the four counting boards for the Sub-Treasury at St. Louis, it is requested that shipment of these boards be made by express for the reason that they may be tied up and delayed if shipped by freight.

Respectfully,

  
Acting Director of the Mint.



February 28, 1917.

SUBJECT: Demand for coinage.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

Confirming telephone conversation of this date, I beg to say that the Treasurer has advised this office that the demand for dimes and one-cent pieces is very heavy and increasing, and that he has this day drawn on you for \$20,000.00 in dimes which, with orders forwarded yesterday, will amount to \$35,000.00 - \$2,000.00 more than you have in stock. It is, therefore, deemed advisable that, as soon as possible, you resume the coinage of dimes at the expense of half dollars as the demand for that coin seems to be less than for other denominations.

Respectfully,

*H. Chaffin*  
Acting Director of the Mint.

FHC-W



March 1, 1917.

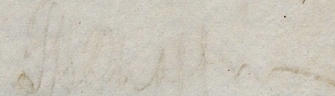
SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I enclose eight samples of fine gold,  
and would thank you to have duplicate assays  
made on each sample, reporting the results to  
this office and returning the balance of the  
samples for further assaying.

Respectfully,

  
Acting Director of the Mint.

FPD-W

Enclosure.



March 1, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa..

Sir:

This letter will be your authority to proceed with the manufacture of the coins of the following denominations for the Government of Nicaragua, as agreed to in your letter of the 29th of December, 1916:-

Centavos, -----	450,000
Half-centavos -----	750,000

The National Bank of Nicaragua has been designated the agent to receive the coins when completed.

Respectfully,

*J. R. [Signature]*  
Acting Director of the Mint.



March 1, 1917.

Subject - Accounts.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Herewith find for payment two bills  
of the Wells Fargo & Co. Express for transporta-  
tion of minor coin during November and December,  
1916, in amounts \$2,590.55 and \$276.86.

Respect fully,

*J. P. Chaffin*  
Acting Director of the Mint



March 1, 1917.

Subject - Accounts.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Herewith find for payment two bills  
of the Wells Fargo & Co. Express for transportation of minor coin during November and December, 1916, in amounts \$2,590.55 and \$276.86.

Respect fully,

*J. H. Chaplin*  
Acting Director of the Mint



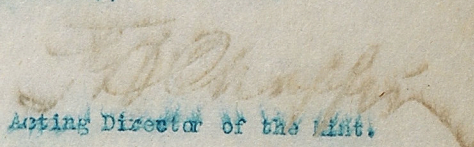
March 1, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Please prepare and forward to the Bureau  
an invoice covering fifty ounces of proof gold  
to be sent to the Mint at San Francisco.

Respectfully,

  
Acting Director of the Mint.



March 3rd, 1917.

SUBJECT: Subsidiary and minor coin on hand.

Superintendent, U. S. Mint,  
Philadelphia, Penna. ✓

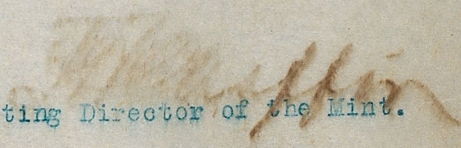
Superintendent, U. S. Mint,  
San Francisco, California,

Superintendent, U. S. Mint,  
Denver, Colorado.

Sir:

Please advise this office at your earliest convenience the amount of subsidiary silver and minor coin by denominations on hand in your institution on March first and on June 30th for the past four years.

Respectfully,

  
Acting Director of the Mint.

FEC-W



March 8, 1917.

SUBJECT: Medals manufactured in 1916.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

In order to enable me to supply information requested by the British Ambassador, I would be pleased to have prepared at your mint a list (in duplicate) of medals struck during the calendar year 1916, giving particulars regarding numbers, metals, etc.

Respectfully,

  
Acting Director of the Mint.

AAH-✓



March 3, 1917.

Subject - Accounts.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Replying to your inquiry of yesterday concerning certain notations of short and over charges on duplicates of Wells Fargo & Co's express bills for transportation of minor coin, it is suggested that inasmuch as the Government has not been overcharged (net) the bill be paid as rendered. If claim is subsequently made by the Express Co. for the differences the notations on duplicates will serve as a guide in considering the claim.

Respectfully,

Acting Director of the Mint.



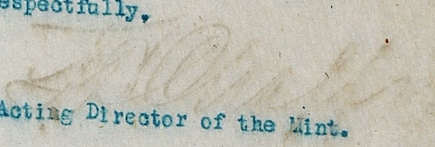
March 3, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Herewith find approved assay commission travel vouchers in favor of Messrs Granberg, Fischer and Comings. Please obtain copy of authority for travel to support each voucher, also, in case of employees of the U. S., copy of hotel bills, etc..

Respectfully,

  
Acting Director of the Mint.



March 3rd, 1917.

SUBJECT: Assay results.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

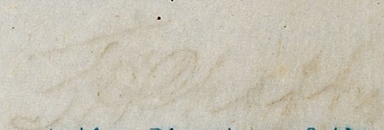
Sir:

Referring to your letter of the first,  
transmitting assay results:

The figures for H are given as 999.7 and 999.7.

I would thank you to verify these figures.

Respectfully,

  
Acting Director of the Mint.

✓  
FPD-W



March 3, 1917.

SUBJECT: Blue-prints.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

Will you please advise this office when Mr. Hewitt will have the drawing for the blue prints showing the lay-out of the Mints at Philadelphia, San Francisco and Denver ready for inspection.

I would also thank you to return the Denver letter and statement left with Mr. Hewitt after you have made a copy of them.

Respectfully,

Acting Director of the Mint.

FHC-W



SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I enclose eight samples of fine gold,  
and would thank you to have duplicate assays  
made on each sample,, reporting the results to  
this office and returning the balance of the  
samples for further assaying.

Respectfully,

*T. W. Chaffin*  
Director of the Mint.

✓  
TPD-W

Enclosure.



March 6, 1917.

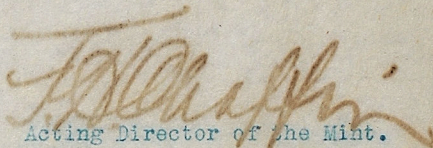
Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Please cause to be sent to the Mint at Denver  
twenty pairs of dime dies as promptly as possible.

This letter is in confirmation of telephone  
request made this morning.

Respectfully,

  
Acting Director of the Mint.



March 6th, 1917.

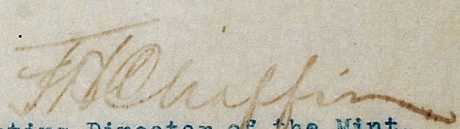
SUBJECT: Demand for coinage.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

The Treasurer advises this office that the demand for dimes is increasing, and I would thank you if you will favor the coinage of that denomination until further advised.

Respectfully,

  
Acting Director of the Mint.

FEC-W



March 7, 1917.

SUBJECT: Panama Coinage.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

Will you please advise me of the weight and composition of the minor coins (1 and 5-Cent pieces) of Panama?

Respectfully,

*F. D. [Signature]*  
Acting Director of the Mint.

*E. L.*



March 7, 1917.

Subject - Accounts.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Bills as below have been forwarded to the Auditor for settlement, chargeable to your current contingent appropriation in the sums indicated:

Wells Fargo & Co. Express, transportation of coin sacks from the Treasurer at Washington Dec. 28, 1916 - - - - -	\$5.08
It is understood that these sacks were erroneously sent to Washington by J. Ross Collins, the contractor; such being the case the \$5.08 should be deducted from the next bill rendered by Mr. Collins.	
Phila. & Reading Ry. Co., transportation of envelopes from West Carrollton, Ohio, Dec. 8th -	.72
Penna. R. R. Co., transportation of tags from Washington Jan. 2, 1917 - - - - -	1.94

Respectfully,

Acting Director of the Mint.



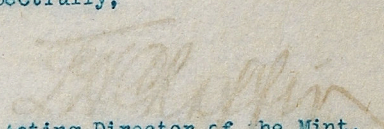
March 7, 1917.

Superintendent, U. S. Mint ,  
Philadelphia, Pa..

Sir:

You are hereby authorized to accept the proposal  
of James Clendenin to supply your Mint with 300,000  
pounds of copper for the minor coinage, at the rate  
of 37 cents per pound.

Respectfully,

  
Acting Director of the Mint.



March 7, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I beg to acknowledge the receipt of your letter of the 2nd instant enclosing granulated silver in exchange for the 23.35 ounces of silver sent from the laboratory of the Bureau.

Respectfully,

*W. H. Wood*  
Acting Director of the Mint.



March 9th. 1917.

SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I enclose eight samples of fine gold,  
and would thank you to have duplicate assays  
made on each sample, reporting the results to  
this office and returning the balance of the  
samples for further assaying.

Respectfully,

  
Acting Director of the Mint.

✓  
FPD-W

Enclosure.



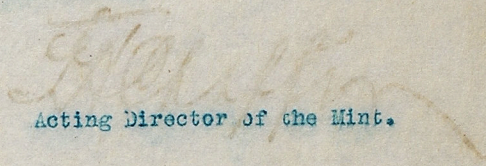
March 8, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I enclose 70.5 grams of cornets for which I  
would thank you to return an equivalent in proof  
gold in strips.

Respectfully,



Acting Director of the Mint.

FPD.



March 9, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Requisition for advance to you of funds to meet the expenses of that institution during the fiscal year 1917 has been approved in the following sums:

Salaries - - - - -	\$ 5,000
Wages of Workmen - - - - -	35,000
Contingent Expenses - - -	<u>20,000</u>
	\$60,000

Respectfully,

*W. C. C.*  
Acting Director of the Mint.



March 9, 1917.

SUBJECT: Weight of Panama Coins.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Your letter of the 8th instant is received. The Weight of the coins mentioned in your letter, viz.:  $2\frac{1}{2}$  Centesimo de Balboa and  $\frac{1}{2}$  Centesimo de Balboa, is desired.

Respectfully,

Acting Director of the Mint.

EBC-



March 9, 1917.

SUBJECT: Dies for the Denver and San Francisco Mints.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

Please cause to be prepared and forward to the Mint at San Francisco as soon as practicable the following coinage dies:

Ten (10) pairs of half dollar;  
Ten (10) obverse and  
Fifteen (15) reverse quarter dollar;  
Fifteen (15) obverse and  
Five (5) reverse dime;  
Ten (10) pairs five-cent nickel; and  
Ten (10) pairs one-cent bronze.

Please also forward to the Mint at Denver as soon as practicable the following coinage dies:

Five (5) pairs half dollar; and  
Ten (10) obverse one-cent bronze.

Respectfully,

Acting Director of the Mint.

FHC-W



March 10, 1917.

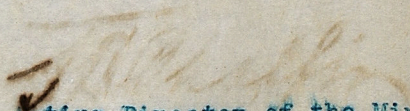
SUBJECT: Dies for the San Francisco Mint.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

Referring to letter from this office dated the 9th instant, ordering dies for the Denver and San Francisco Mints, please increase the order for San Francisco from ten (10) to fifteen (15) obverse nickel; and from ten (10) to fifteen (15) obverse one-cent bronze dies.

Respectfully,

  
Acting Director of the Mint

FHC-W



March 12, 1917.

SUBJECT: New York certificate bar assays.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Superintendent, U. S. Mint, San Francisco, California.

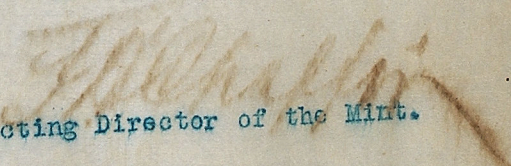
Superintendent, U. S. Mint,  
Denver, Colo.

Superintendent, U. S. Assay Office,  
New York City, N. Y.

Sir:

I enclose herewith for your information copy of a report rendered by the Assayer of this Bureau, dated the 9th instant, on New York certificate bar assays. Scrap is returned to the New York Office.

Respectfully,

  
Acting Director of the Mint.



March 12, 1917.

SUBJECT: ASSAY OF FINE GOLD.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I enclose eight samples of fine gold,  
and would thank you to have duplicate assays  
made on each sample, reporting the results to  
this office and returning the balance of the  
samples for further assaying.

Respectfully,

  
Acting Director of the Mint.

✓  
FEB-W

Enclosure.



March 12, 1917.

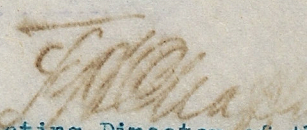
SUBJECT: Dies for the Denver Mint.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

Please forward to the Mint at Denver as soon as practicable twelve (12) pairs of dime dies. This order is in addition to the twenty (20) pairs ordered on March 6th.

Respectfully,

  
Acting Director of the Mint.

FHC-W



March 12, 1917.

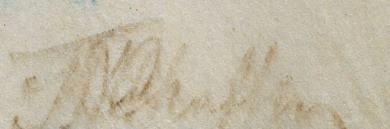
Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

The Treasurer's Office advises this Bureau that on January 12, 1917 one dollar and 30 cents (\$1.30) in unredeemable coin were sent to you, and the letter accompanying the same referred to previous remittance from the same depositor, - The Mobile Light and Railroad Company, Mobile, Alabama.

The Company was advised that the unredeemable coin would be paid for by you at bullion value. They report not having heard from you in regard to the two transactions above. Will you kindly give the matter attention at your early convenience.

Respectfully,

  
Acting Director of the Mint.



March 12, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I beg to acknowledge the receipt of your letter  
of the 9th instant enclosing proof gold in exchange  
for 70.5 grams of cornets sent from the Bureau.

Respectfully,

Acting Director of the Mint.



March 13, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Referring to your letter of the 12th instant calling attention to the Report on Special Assay Coins, March 9, 1917, in which the weight of the half dollar of Delivery 99 is given as 192.03 I beg to say that the report of this Bureau is in error and should have read 193.03.

Thank you for calling attention to this mistake.

Respectfully,

*J. M. ...*  
Acting Director of the Mint.



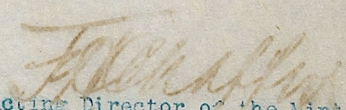
March 13, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Will you please send to the Bureau a duplicate of Form 971, "Transmittal Special Assay Coins" to cover deliveries 99, 100 and 101, as the original has been lost in the Bureau.

Respectfully,

  
Acting Director of the Mint.



March 13, 1917.

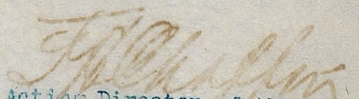
Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Replying to your letter of the 12th instant relative to metal for foreign coinage, I beg to say that your suggestion as to the delivery of the metal required is approved.

In future in making agreement to execute coinage of gold and minor coins for foreign countries the delivery to the Mint of the necessary metals will be required.

Respectfully,

  
Acting Director of the Mint.



March 15, 1917.

SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

*W. H. Chapin*  
Acting Director of the Mint.

FPD-W

Enclosure.



March 14, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

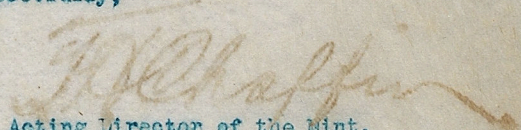
Sir:

This Office is in receipt of an inquiry from  
Amsinck & Company as to the cost of manufacturing  
1,000,000 silver coins for Salvador of the denomination  
of 25 centavos, 835 fine.

It is understood by the Bureau that the dies for  
this coin are in your custody.

Please state the amount of silver that would be  
required, the cost of working dies, and the charge  
per thousand pieces.

Respectfully,

  
Acting Director of the Mint.



March 16, 1917.

SUBJECT: Repairing scales at the New York Assay Office.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I am enclosing herewith authority for the trip of Mr. Ellis Pugh to the New York Assay Office on February 17th, 1917, to inspect, adjust and repair the scales in use in that institution.

If Mr. Pugh incurred any expense other than railroad fare, he should render voucher therefor to the Superintendent of the Assay Office at New York City for reimbursement of the same.

Respectfully,

*W. H. Hallin*  
Acting Director of the Mint

Enclosure.



March 16, 1917.

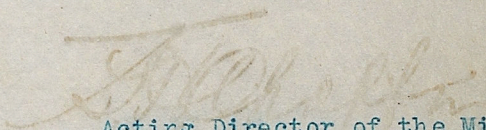
SUBJECT: Silver on hand available for coinage.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

Please advise me by return mail the amount of silver you have on hand available for coinage, and how long, in your opinion, the amount on hand will last, coining full capacity.

Respectfully,

  
Acting Director of the Mint.



March 16, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Please cause to be prepared for the Assay  
Office at New York 50 ounces of proof gold,  
advising this Office when the same is ready.

Respectfully,

*Frederick A. Johnson*  
Acting Director of the Mint.



March 17, 1917.

SUBJECT: Sale of platinum, etc.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

Until otherwise advised, please do not dispose  
of any platinum, palladium or iridium you may now have  
on hand or acquire.

Respectfully,

*John A. Ladd*  
Acting Director of the Mint.

FHC-W



March 17, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Please cause to be prepared an invoice covering seventy-five fine ounces of proof gold to be sent to the Mint at Denver, advising this Bureau when the same is ready.

Respectfully,

*T. S. Chapin*  
Acting Director of the Mint.



March 19, 1917.


SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I enclose eight samples of fine gold, and would  
thank you to have duplicate assays made on each sam-  
ple, reporting the results to this office and return-  
ing the balance of the samples for further assaying.

Respectfully,

  
Director of the Mint.

✓  
FED-W

Enclosure.



63

# TREASURY DEPARTMENT TELEGRAM.

RE WRITTEN:

Washington,



NIGHT MESSAGE:

March 19, 1917.

Superintendent Mint,	Philadelphia, Pa.
"	" San Francisco, Cal.
"	" Denver, Colo.
"	Assay Office, New York, N.Y.
Assayer in Charge, Mint,	New Orleans, La.
"	" Carson City, Nevada.
"	Assay Office, Seattle, Wash.
"	" Deadwood, S. D.
"	" Boise, Idaho.
"	" Salt Lake City, Utah.
"	" Helena, Mont.

Honorable Raymond T. Baker has this day assumed the office of Director of the Mint.

Chaffin,  
Acting Director.

Cont. Ex. Mint Bureau 1917

The appropriation from which payment must be made on above line.

DEPARTMENTAL STOCK FORM 2122

ALL BUSINESS  
PERMANENT PAYEE.

CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR



March 20, 1917.

SUBJECT: Dies for the San Francisco Mint.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

Please forward to the Mint at San Francisco  
as soon as practicable ten (10) pairs of nickel,  
and ten (10) pairs of one-cent bronze dies.

Respectfully,

*F. L. Chaffin*  
Acting Director of the Mint.



March 21, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Confirming telephone communication of this date  
I beg to say that it is understood by this Bureau that  
the cost of executing the coinage desired by the Mexican  
Government would be as follows:-

	Per Thousand
Cost of coining ten-peso pieces -----	\$12.50

Cost of coining five-peso pieces -----	9.50
--	------

The above rates include the cost of working dies.

The amount of gold required is 9,971,576.28 ~~grams~~

~~grams~~. It is understood that the Mint would supply  
the gold from its stock.

The State Department has this day been advised of  
the above terms, and has been informed that the master  
dies have not yet reached the Mint. The State Department  
has been requested to name the agent to represent the  
Mexican Government in receiving and making payment for the  
coins.

Respectfully,

*F. K. [Signature]*  
Acting Director of the Mint.

Please confirm above rates by letter.



March 22, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.  
Superintendent, U. S. Mint,  
San Francisco, Calif.  
Superintendent, U. S. Mint,  
Denver, Colo.  
Superintendent, U. S. Assay Office,  
New York City, N.Y.

Sir:

I am enclosing herewith copy of a letter received from the Department of Commerce, Bureau of Standards, relative to wire and sheet metal gauges.

Will you please advise the Bureau as promptly as possible as to whether you are using the inch or metric system, and whose general type of instrument you prefer to employ.

Respectfully,

*F. D. Chaffin*  
Director of the Mint.

Enclosure.



March 22, 1917.

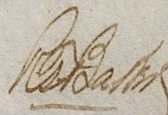
SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I enclose eight samples of fine gold, and would  
thank you to have duplicate assays made on each sam-  
ple, reporting the results to this office and return-  
ing the balance of the samples for further assaying.

Respectfully,



Director of the Mint.

FPD-W

Enclosure.



March 22, 1917.

SUBJECT: Dies for San Francisco Mint.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

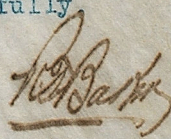
Sir:

I am this day in receipt of a copy of your letter to the Superintendent of the Mint at San Francisco, advising him that on March 21st you shipped to him 20 obverse half dollar dies and 10 reverse half dollar dies; 15 pairs quarter dollar dies; 5 reverse dime dies; 15 obverse five-cent dies and 10 reverse five-cent dies; 15 obverse one-cent dies and 10 reverse one-cent dies.

By referring to my letter of March 9th it will be observed that I ordered 10 pairs of half dollar dies, and 10 obverse and 15 reverse quarter dollar dies.

I will thank you to advise me why you increased their order from 10 to 20 obverse half dollar dies, and from 10 to 15 obverse quarter dollar dies.

Respectfully



Director of the Mint.

FHC-W



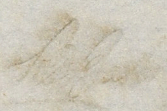
March 23, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I have this day purchased from the American  
Metal Company, Ltd., 61 Broadway, New York, 200,000  
ounces of silver for delivery to your Mint which  
you will please pay for at the rate of \$0.725 per  
fine ounce.

Respectfully,

  
Director of the Mint.



March 23, 1917.

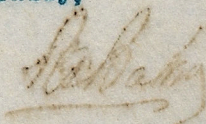
SUBJECT: Silver coinage - Philadelphia.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

Confirming conversation with you on the 22nd instant, I beg to advise you that I am informed by the Treasurer's office that the demand for half dollars is increasing. As your balance in half dollars is decreasing, please coin that denomination with other denominations you are now coining, but not at the expense of dimes.

Respectfully,



Director of the Mint.

PHC-W



March 23, 1917.

Subject - Accounts.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Herewith find the original of the ordinary account current of the Philadelphia Mint for the quarter ended Dec. 31, 1916, to be corrected in accordance with pencil notations under the wages and revenues columns.

The gain of 6.87 ounces on mutilated silver coin has been taken into the accounts at a value of \$9.57; valuation apparently should be at 75¢ per ounce, \$5.15; if such is the case it is suggested that adjustment of the error be made during the current quarter.

No schedule of bars sold, with the charges thereon, has been found; please forward same.

Nov. voucher No. 272 is returned herewith for execution of the oath (travel voucher of Mr. Joyce). I have again to request that the spaces on travel voucher form for certificate and approval be left blank, for the use of the Director of the Mint and the Assistant Secretary.

Dec. vouchers Nos. 323 and 327 in favor of J. H. Decker, Son & Co. for gloves and mitts do not bear evidence of purchase after competition; they are not supported by accepted proposals, but are accompanied by Decker's acceptance of orders. There are doubtless other manufacturers who would be willing to submit proposals on such quantities as were purchased, and with present high prices it would seem that as much competition as practicable should be obtained.

Please forward receipted hotel bills to support travel vouchers of Mr. Joyce No. 339, Nov. 18 - 21; No. 340, Nov. 23-24; and No. 341, Dec. 4.

The pay account of B. F. Bryant, helper at \$3.50, on payroll for Dec. 1-12, carries indication of 16  $\frac{6}{8}$  days, \$56.87 (8 days 2 hours extra time in margin), with deduction of \$7 for two days sickness. As there were ten working days during the period there seems to be a discrepancy somewhere; probably the days for which paid should be 16  $\frac{2}{8}$  instead of 16  $\frac{6}{8}$ .



- 2 -

Absence of S. Gledhill Dec. 4-12 was reported on absence and efficiency report as without pay; this is supposed to have been erroneous as Gledhill was paid for the period on individual voucher carrying notation of deduction having been made on account of sickness; please advise me as to this.

On several vouchers for purchases an item or items have apparently been added after certification of the payee that the voucher is correct, etc. This has the effect of nullifying the certificate and creates in the mind of anyone who later examines such a voucher a doubt as to the real facts in the case. Attention is invited to direction concerning alterations printed immediately below the space for signature of payee.

Early reply with return of vouchers is requested as the accounts are soon due in the Auditor's office.

Respectfully,



Director of the Mint.





March 24, 1917.

Dear Mr. Joyce:

This letter will be presented by Mr. Francisco Valdes who is accompanied by Mr. Robert Gallegos. Mr. Valdes wishes to confer with you in regard to the proposed coinage for the de facto Government of Mexico.

Will you please give the representatives of the Mexican Government all the necessary information for concluding arrangements for the execution of 20,000,000 pesos in five and ten peso pieces.

The charges for this coinage, and the value of the gold to be used have been communicated to Mr. Valdes.

Respectfully,



Director of the Mint.

Hon. A. M. Joyce,  
Superintendent, U.S. Mint,  
Philadelphia, Pa.



March 24, 1917.

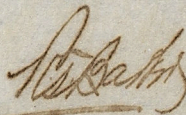
SUBJECT: Exchange of silver.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I enclose 24.15 ounces of reduced silver, for  
which I would thank you to return an equivalent in  
granulated silver for parting.

Respectfully,



Director of the Mint.

FPD-W

Enclosure.



March 24, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Referring to your letter of the 23rd instant, relative to the dies desired by the Government of Colombia, I beg to call your attention to the suggestion contained in the letter of the Minister, a copy of which is attached hereto, that the matrices be manufactured "in accordance with the instructions you may receive from the Consul General of Colombia at New York."

You are authorized to correspond directly with that official in regard to the dies called for, and to obtain from him the necessary advice as to whether he wants master dies or working dies.

Please forward to the Bureau copies of correspondence conducted under authority of this letter, to be filed in this Office.

Respectfully,



Director of the Mint.



March 24, 1917.

SUBJECT: Modification of form 7-A and 1024-A.

Superintendent, U. S. Mint,  
Philadelphia, Pa. ✓  
Superintendent, U. S. Mint,  
San Francisco, California.  
Superintendent, U. S. Mint,  
Denver, Colo.  
Superintendent, U. S. Assay Office,  
New York City, N.Y.

Sir:

I am enclosing herewith a proposed modified arrangement of form 7-A "Receipt for Bullion" and form 1028-A - "Memorandum of Bullion received", for your opinion as to their practicability.

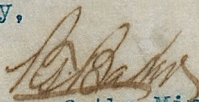
These modifications are suggested in order to expedite their examination in this Bureau, experience having shown that, in many cases, both forms have been placed in the Deposit Certificate (Form 4-A) in a reversed order, requiring more time in handling them than is actually necessary.

Instead of placing the endorsement on the back of the Receipt for Bullion, it is proposed to place it on the face at the bottom of the Receipt, so that the signature can be seen at a glance and be more readily compared with the name of the depositor.

In your reply, please indicate the approximate quantity on hand of each of the above named forms and the time they will suffice for your requirements.

An early reply is desired.

Respectfully,



Director of the Mint.

AAI-W ✓

Enclosure.





March 26, 1917.

SUBJECT: Assays of samples of certificate bars.

Superintendent, U. S. Mint,  
San Francisco, California. ✓  
Superintendent, U. S. Mint,  
Philadelphia, Pa.  
Superintendent, U. S. Mint,  
Denver, Colo.  
Superintendent, U. S. Assay Office,  
New York City, N.Y.

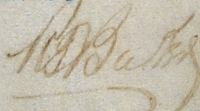
Sir:

I am enclosing herewith, for your information,  
copy of report of the Assayer of this Bureau on as-  
says of samples representing melts of certificate  
bars made from mass melts of Selby deposits.

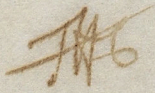
Scrap is returned to the San Francisco

Mint.

Respectfully,



Director of the Mint.





March 26, 1917.

SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I enclose eight samples of fine gold, and would  
thank you to have duplicate assays made on each sam-  
ple, reporting the results to this office and return-  
ing the balance of the samples for further assaying.

Respectfully,

  
Director of the Mint.

✓  
FED-W

Enclosure.



March 27, 1917.

SUBJECT: Accounts.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

Bills as below have been forwarded to the Auditor for settlement, chargeable to your current contingent appropriation:

Wells Fargo & Company, Express, sealing instruments to Chicago and return, December, 1916, and January, 1917, \$1.79

Pennsylvania Railroad Company, one mileage book for Mr. Joyce, February 10th, 1917, \$22.50

Your bills as below have been forwarded to the Auditor for settlement, your appropriations to be credited as per indication on the face of the vouchers:

Coin collars for the Denver Mint, \$65.20

Coin collars for the Denver Mint, \$77.32

Packing hopper feed and collars for the San Francisco Mint, \$56.99

Collars for the San Francisco Mint, \$74.69

Mitts and gloves for the Deadwood Assay Office, \$9.86

Your account against the New York Assay



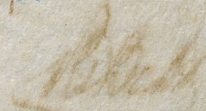
Philadelphia.

-2-

March 27, 1917.

Office for mints, forwarded with letter of March 7, 1917,  
in amount \$558.82, has not been forwarded for settlement  
as there is no money at present available in New York's  
contingent appropriation.

Respectfully,

  
Director of the Mint.



March 27, 1917.

SUBJECT: Dies for the Denver Mint.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

Please forward to the Mint at Denver as soon  
as practicable twenty (20) pairs of Half Dollar dies.

Respectfully,

Director of the Mint.

W



March 27, 1917.

SUBJECT: Printing of Books and Forms.

✓ Superintendent, U. S. Mint, Philadelphia, Pa. ✓  
 Superintendent, U. S. Mint, San Francisco, Cal.  
 Superintendent, U. S. Mint, Denver, Colo.  
 ✓ Superintendent, U. S. Assay Office, New York City, N.Y.  
 Assayer in Charge, U. S. Mint, New Orleans, La.  
 Assayer in Charge, U. S. Mint, Carson, Nev.  
 Assayer in Charge, U. S. Assay Office, Seattle, Wash.  
 Assayer in Charge, U. S. Assay Office, Deadwood, S. D.  
 Assayer in Charge, U. S. Assay Office, Helena, Mont.  
 Assayer in Charge, U. S. Assay Office, Boise, Idaho.  
 Assayer in Charge, U. S. Assay Office, Salt Lake City, Utah.

Sir:

Your attention is invited to the following communication, dated March 26th, 1917, issued by direction of the Secretary of the Treasury:

"At least six weeks must be allowed for the printing of blanks, two months for the completion of blank record books requiring no printing, and three months for blank record books requiring printing".

"Accordingly, you are advised that requisitions for printing record books desired for use by July 1, next, should be made not later than April 1, and, by reason of pressure of work at the Government Printing Office, it is advisable to allow more than six weeks for the printing of forms.

"The Department will not guarantee the delivery of the above classes of work by the time desired unless requisitions are made within the period specified".

Respectfully,

Director of the Mint.



March 28, 1917


SUBJECT: Shipments of coin - Philadelphia Mint.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

Please forward as soon as practicable your reports on shipments of subsidiary silver and minor coin for the months of January and February, 1917.

Respectfully,

  
Director of the Mint.

FHC-W



March 29, 1917.

SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

  
Director of the Mint.

FED-W

Enclosure.



March 29, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I have this day purchased for delivery to your  
Mint 200,000 ounces of fine silver which you will  
please receive from the American Smelting & Refining  
Company and pay for at the rate of \$0.72875 per fine  
ounce.

Respectfully,

A handwritten signature in brown ink, appearing to read "A. C. Barber", is written over the typed name of the Director of the Mint.

Director of the Mint.



March 30, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

This letter is your authority to execute for the de facto Government of Mexico a coinage of 20,000,000 pesos in five and ten peso pieces.

It is understood that the charges for coining the ten-peso pieces will be at the rate of \$12.50 per thousand pieces, and the charges for coining the five-peso pieces will be at the rate of \$9.50 per thousand pieces, the rates named to include the cost of working dies.

It is further understood that Messrs. Stallforth & Company, 120 Broadway, New York City, will deposit the gold bullion or its equivalent in United States gold certificates, in amounts sufficient to cover deliveries from time to time, the value of each delivery to approximate \$250,000.

Respectfully,



Director of the Mint.



March 30, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I beg to acknowledge the receipt of your  
letter of the 28th instant enclosing 24.15 ounces  
of granulated silver for parting, in exchange for  
reduced silver sent from the Bureau laboratory.

Respectfully,

A handwritten signature in brown ink, appearing to be "A. B. Smith", written over a horizontal line.

Director of the Mint.



April 2, 1917.

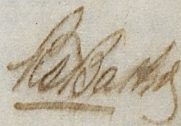
SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,



Director of the Mint.

FED-W

Enclosure.



April 2, 1917.

SUBJECT: Weight of coin shipments.

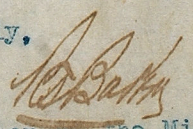
Superintendent, U. S. Mint,  
Philadelphia, Penna.  
Superintendent, U. S. Mint,  
San Francisco, California.  
Superintendent, U. S. Mint,  
Denver, Colorado.

Sir:

This office is in receipt of a letter addressed to the Secretary of the Treasury by the Assistant Treasurer of the United States at Chicago, in which he calls attention to the practice obtaining at one or more of the Mints of this service of entering on bills of lading the weight of coin shipments in fractions. He also says that he has no scale for weighing such shipments which will allow him to certify a fraction of a pound.

Inasmuch as freight charges are computed on full pounds and there is no saving to the Government where the weight is stated in the fraction of a pound, and very little, if any, security is added to the shipper, it is suggested that the practice be discontinued.

Respectfully,

  
Director of the Mint.



, April 4, 1917.

SUBJECT: Requisition for Stationery Supplies.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

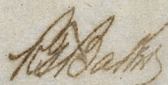
Your requisition for stationery is received, and I have to state that there were no samples of manila and linen tags, nor of gummed straps inclosed.

Samples of tag returning shipment kegs, and of statement paper 14 X 17, should be furnished. Requests for printing of Letter Heads and Note Paper should not appear on Form 2162, but should be shown on your requisition for printing.

No official envelopes or official paper is printed for any official connected with your mint or any other office of the service, other than the official in charge of same, as your office has been heretofore advised.

The supplies requested will be shipped you as early as practicable.

Respectfully,



Director of the Mint.

AAH-

OFF



April 5, 1917.

SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

*W. H. Hall*  
Director of the Mint.

✓  
FED-W

Enclosure.



April 5, 1917.

Subject - Accounts.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Herewith find letters which were replaced as subvouchers to vouchers Nos. 323 and 327 by proposals mentioned in your letter of March 30th.

Regarding changes made on vouchers, in the case of partial deliveries it would appear to be better practice to forward all the vouchers pertaining thereto, paying them with a single check if desired, than to make material changes in the body of a certified voucher. When loss, breakage, or discount is involved it should be taken care of in the column at right of voucher form, under the heading "notations."

Respectfully,

*Wm. H. Miller*  
Director of the Mint.



, April 6, 1917.

SUBJECT: Requisition for Printing.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I return herewith inclosed the sample copy of Form No. 1890 -  
"Request for Certification - Original Appointment", with the information  
that - if you will apply to the District Secretary of your City, he  
will, doubtless, be pleased to furnish you with as many copies as  
you may desire.

Respectfully,

  
Director of the Mint.

(Inclosure)

AAH-  




April 6, 1917.

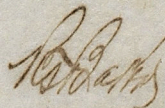
SUBJECT: Dies for the San Francisco Mint.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

Please forward to the Mint at San Francisco  
as soon as possible ten (10) pairs of Half Dollar  
dies, and ten (10) pairs of Philippine 50-Centavo  
dies.

Respectfully,



Director of the Mint.

FHC-W



April 7, 1917.

Subject - Forms.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Revision of our payroll form is necessary  
in order to meet the percentage increase in compen-  
sation of certain employees for the fiscal year 1918.

A payroll sheet, with proposed changes and  
explanations in pencil, is enclosed for your consider-  
ation and return with any suggested changes considered  
desirable.

Respectfully,

*W. H. Hall*  
Director of the Mint.

7

JH



April 9, 1917.

SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,



Director of the Mint.

✓  
HFD-W

Enclosure.



April 9, 1917.

SUBJECT: Requisition for funds.

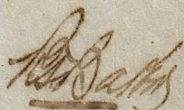
Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Requisition for advance to you of funds to meet  
the expenses of that institution during the fiscal year  
1917, has been approved in the following sums:

Salaries, -	\$5,000.00
Wages of workmen, -	30,000.00
Contingent expenses, -	<u>15,000.00</u>
	\$50,000.00

Respectfully,



Director of the Mint.

7  
JHE



April 9, 1917.

Dear Mr. Joyce:

Will you please advise me how soon  
Mr. Morgan will have the drawings of the Buffalo  
for Secretary Lane ready to submit.

Yours very truly,



Director of the Mint.

Hon. A. M. Joyce,  
Supt., U. S. Mint,  
Philadelphia, Pa.



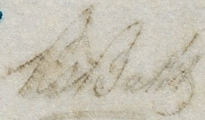
April 11, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Referring to your letter of the 10th instant relative to the change in the position of the mint mark on the new design half dollar, will you please advise this Bureau what verbal instructions were given by the former Director of the Mint in regard to the same.

Respectfully,

A handwritten signature in brown ink, appearing to read "W. B. E. Smith", is written over a faint, rectangular official stamp.

Director of the Mint.



April 11, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Replying to your letter of the 10th instant, and in confirmation of my telephone of this morning, I beg to say that under date of April 6th the following purchases of silver were made for your Mint at the rates given:-

American Smelting & Refining Co., 200,000 ounces  
of fine silver at \$0.7425

American Metal Company, 100,000 ounces at  
\$0.741

United Metals Selling Co., 50,000 ounces at  
\$0.7425.

Respectfully,



Director of the Mint.



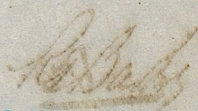
April 11, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I am enclosing herewith melted silver coin  
forwarded to this office by the Central National Bank,  
St. Louis, Missouri. Please forward check to that  
Bank for the bullion value of the same.

Respectfully,



Director of the Mint.





April 12, 1917.

SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

  
Director of the Mint.

✓  
HCB:W

Enclosure.



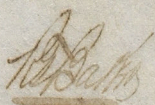
April 13, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

In your report of assays of the 12th, B is given as 997.3 and 997.5 I would thank you to verify these figures, and if no mistake is found I would further thank you to assay the enclosed samples in duplicate and report the results, B I being your sample returned and B II another portion of the original sample.

Respectfully,



Director of the Mint.

FFD-

Enclosure.



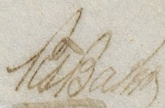
April 13, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

You are hereby authorized to order from the  
G. E. Howe Company, Philadelphia, one copy each  
of the "Boyd's Philadelphia Business Directory" and  
the "Boyd's Philadelphia City Directory" at \$7.00  
for the former and \$10.00 for the latter, the prices  
being the Publishers' subscription prices and not  
obtainable from dealers.

Respectfully,



Director of the Mint.



April 13, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

For the purpose of incorporating into the records the verbal instructions of the former Director of the Mint, I beg hereby to confirm his order to transfer the mint mark from the obverse side of the half dollar of new design to the reverse side of the coin, for the reason that the mint mark as first placed had the appearance of a defect in the die, and was entirely too prominent.

Respectfully,

A handwritten signature in brown ink, appearing to read "H. D. Smith", is written over the printed name of the Director of the Mint.

Director of the Mint.



April 13, 1917.

SUBJECT: Coinage - Philadelphia Mint.

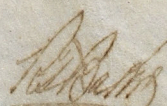
Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

As soon as you have accumulated approximately a half million dollars in half dollars, please discontinue the coinage of that denomination and proceed to the coinage of quarter dollars along with dimes and minor.

The present demand for coin is for the smaller denominations, and I will thank you if you will favor the coinage of dimes and minor against either halves or quarter dollars.

Respectfully,



Director of the Mint.

*W.C.*



April 13, 1917.

Subject - Accounts.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

By certificate of deposit No. 5102 dated Apr.  
9, 1917, there has been placed to your credit and to the  
credit of the appropriations indicated below the sum of  
\$360.30 on account of dies furnished the Post Office De-  
partment, billed in March:

Wages of Workmen, Mint at Philadelphia, 1917	- -	\$342.94
Contingent Expenses,	do.	- - 17.36

By certificate of deposit No. 4940 dated Apr.  
2, 1917, there has been deposited in the Treasury the sum  
of \$112.71 on account of work performed by the Phila. mint  
incident to the Panama-California Exposition; punches, bed  
and collar for medal press \$22.11, and shipping medal  
press \$90.60. The appropriations indicated have been  
credited but the amount has not been placed to your per-  
sonal credit and should not appear on your account current -

Wages of Workmen, Mint at Philadelphia, 1915	- -	\$94.92
Contingent Expenses	do.	- - 17.79

Respectfully,

  
Director of the Mint.

7  
JHC



April 13, 1917.

Subject - Accounts.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Herewith find two "tracers" of Wells Fargo & Co. If the bills in question pertain, other than as noted, to transportation of minor coin, please make notation of desired information and forward to the company. If they do not pertain to minor coin please note that more information is required before they can be traced and forward to company.

Respectfully,

*[Signature]*  
Director of the Mint.

T

*[Handwritten initials]*



April 14, 1917.

The Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Please cause to be forwarded to the Mint at  
Denver twenty obverse Dime Dies as promptly as  
possible.

Respectfully,

A handwritten signature in brown ink, appearing to read "H. S. G.", is written over a faint, rectangular red stamp.

Director of the Mint.



April 16, 1917.

SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

  
Director of the Mint.

YFD-W

Enclosure.



April 16, 1917.

SUBJECT: Requisitions for printing.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Referring to your requisition for printing of forms and records, dated the 3rd instant, for the period ending December 31, 1917:

In the case of form 1003, Inventory Sheets, you report as having on hand 1,000 copies and request 500 additional. It would appear that the quantity on hand should last for at least one year.

Form 146, Bill Heads: 1,000 copies of this form were mailed to you on March 20. You now request 500 additional copies. How many copies of this form do you use monthly?

Form 634, Time Cards: 30,000 copies of this form were shipped to your Mint on February 2, last. You now order 25,000.

Form 1024-A, Memo. of Bullion: According to your letter of March 27, you had on hand 8,000 copies of this form and, as stated in said letter, a two years' supply, while your requisition shows only 1,000 copies on hand. 5,000 additional copies have been requested. It would appear from the number of the above forms on hand that you have a sufficient supply to carry you over at least another requisition period.

Owing to the high cost of printing materials and the crowded condition of the Government Printing Office, we are being urged to keep our requisitions down to the minimum. I will thank you to advise me whether it is absolutely necessary for you to have any of the above forms at this time.

Respectfully,

FHC-W

Director of the Mint.



April 17, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

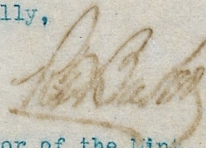
Sir:

Please accept from the following firms fine silver  
purchased on the 16th instant for delivery to your Mint:-

American Smelting & Refining Company, 200,000  
ounces at \$0.74125.

American Metals Company, Ltd., 100,000 ounces  
at \$0.7410.

Respectfully,



Director of the Mint.



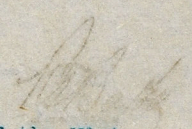
April 18, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Responding to your telegram of this date,  
and in confirmation of telephone communication,  
I beg to enclose herewith copy of letter dated  
March 23, 1917, advising you of the purchase of  
silver for your Mint.

Respectfully,

  
Director of the Mint.



April 19, 1917

SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

I enclose eight samples of fine gold,  
and would thank you to have duplicate assays  
made on each sample, reporting the results to  
this office and retaining the balance of the  
samples for further assaying.

Respectfully,

*W. B. Smith*  
Director of the Mint.

WBS-W

Enclosure.



April 19, 1917.

SUBJECT: Requisitions for forms, etc.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:

Referring to your letter of the 18th instant with reference to blank forms, I beg to advise you that inasmuch as you have shown the necessity for these forms, your requisition will be approved.

It is not the desire of this office to cut down requisitions for blank forms where the necessity for same is shown by an office, but in this instance it appeared on the face of the requisition that more forms were being ordered than were absolutely necessary at this time, and owing to the scarcity and high price of print materials it is desired, as I have before informed you, that we keep requisitions down to the minimum.

Respectfully,

  
Director of the Mint.

*File*



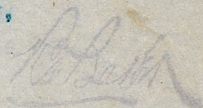
April 20, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I have this day authorized the Assayer in Charge at New Orleans to forward to your Mint for treatment and disposal the five barrels of sweeps he has on hand, and I will thank you to receive and report upon the same in due course.

Respectfully,



Director of the Mint.



April 23, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

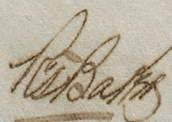
Sir:

The Department is in receipt of a letter from the State Department, enclosing a note from the Salvador Minister, asking for the coinage at your Mint of 1,000,000 five-centavo nickel coins, and naming Bloom Brothers agents to conduct negotiations and receive and make payment for the coin.

You are authorized to proceed with the execution of this coinage as early as practicable.

Bloom Brothers have been advised of this authorization.

Respectfully,

A handwritten signature in dark ink, appearing to read "H. B. Smith", is written over a horizontal line.

Director of the Mint.



April 23, 1917.

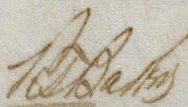
SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,



Director of the Mint.

FPD-W

Enclosure.



**TREASURY DEPARTMENT TELEGRAM.**

WRITTEN:

Washington, April 24, 1917



Superintendent Mint

Philadelphia, Penna.

Authorized to accept United Metals Selling  
Company's bid on copper

Baker

Director

Contingent expenses Mint Bureau 1917.

BUSINESS.  
INMENT RATES.

TREASURY DEPARTMENT, APPROPRIATION FOR

The appropriation from which payable must be stated on above line.

DEPARTMENTAL STOCK FORM 2122



April 24, 1917.

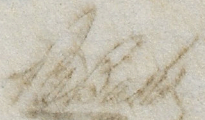
Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I am enclosing herewith scrap material resulting  
from special assay coins for the quarter ended March  
31, 1917.

Please determine its value and render a  
statement in the usual form.

Respectfully,



Director of the Mint.

Enclosure.



April 24, 1917.

SUBJECT: Requisitions for printing.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

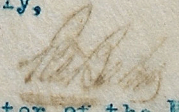
Sir:

Referring to your recent requisition for printing of books and forms, I notice on the sample sheets furnished for Bullion Accounts books, Form No. 875, you desire 125 leaves for the Weigh Clerk's gold account, and, in addition thereto you ask for "Eight double pages to follow - blank".

Is it your desire to have these blank pages inserted between the Weigh Clerk's and Melter & Refiner's accounts, or to have them follow the Coiner's Account? Are these blank pages to be ruled perpendicularly, or only horizontally, omitting all printing?

The same inquiry applies to the other accounts.

Respectfully,

  
Director of the Mint.

AAH-W ✓  
file



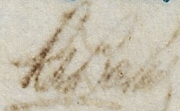
April 24, 1917.

Dear Mr. Joyce:

I am enclosing herewith the design of the head of the Buffalo. This has been returned by Mr. Meyers, Assistant to the Secretary of the Interior, and meets with the approval of the Secretary.

As the Secretary is anxious to get his paper out shortly, I hope you will finish the die up as soon as possible.

Yours very truly,



Director of the Mint.

Hon. A. M. Joyce,  
Superintendent, U. S. Mint,  
Philadelphia, Pa.



April 24, 1917.

SUBJECT: Accounts.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Bills as below have been forwarded to the Auditor for settlement, chargeable to your current contingent appropriation:

Pennsylvania Railroad Company, printed tags from Washington, February 14th, last, .48¢

Pennsylvania Railroad Company, envelopes from Rockville, Conn., February 19th, last, \$1.00

Adams Express Company, flags from Washington March 9th, last, .44¢

Wells, Fargo & Company, Express, model of the President Wilson medal to Washington, February 13th, .35¢ and March 10th, .36¢

Respectfully,

  
Director of the Mint.

*4*  
*346*



April 26, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I am enclosing herewith a letter received from  
S. & B. Lederer Co., Providence, R. I., relative to  
the execution of foreign coinage.

With the return of the correspondence will you  
please give the Bureau what information it is possible  
to supply to the above named Company in addition to  
that transmitted to them under date of April 4th.

Respectfully,

  
Director of the Mint.



April 27, 1917.

SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

FPD-W

Enclosure.



April 27, 1917.

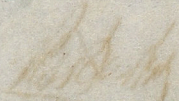
Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I am enclosing herewith authority for you to advertize for proposals for furnishing your Mint with supplies during the fiscal year ending June 30, 1917.

I would be glad to have an expression of your opinion as to the advisability of entering freely into contract for supplies for the fiscal year 1918.

Respectfully,

  
Director of the Mint.



April 30, 1917.

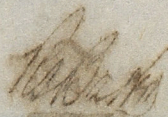
SUBJECT: Exchange of silver.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I enclose 23.1 ounces of reduced silver, for which I would thank you to return an equivalent in 5 oz. proof silver in strips, and the balance in granulated silver for parting.

Respectfully,



Director of the Mint.

FPD-W



April 30th, 1917.

SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

  
Director of the Mint.

EPD-W

Enclosure.



April 30, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I have this day purchased the following amounts  
of silver for delivery to your Mint:-

American Metal Company, Ltd., 100,000 ounces  
at \$0.75225, and 100,000 ounces at \$0.7520

United Metals Selling Company, 50,000 ounces  
at \$0.75375

Respectfully,

  
Director of the Mint.



May 1, 1917.

Superintendent, U. S. Mint, Philadelphia, Pa. ✓  
Superintendent, U. S. Mint, San Francisco, Cal.  
Superintendent, U. S. Mint, Denver, Colo.  
Superintendent, U. S. Assay Office, New York, N.Y.  
Assayer in Charge, Mint, New Orleans, La.  
Assayer in Charge, Mint, Carson City, Nevada.  
Assayer in Charge, U. S. Assay Office, Seattle, Wash.  
Assayer in Charge, U. S. Assay Office, Deadwood, S. D.  
Assayer in Charge, U. S. Assay Office, Helena, Mont.  
Assayer in Charge, U. S. Assay Office, Salt Lake City, Ut.  
Assayer in Charge, U. S. Assay Office, Boise, Idaho.

Sir:

Please advise me as soon as possible the number of graphite crucibles of all sizes, dippers, stirrers and covers, you have used during this fiscal year.

Respectfully,



Director of the Mint.

FHC-W



May 2, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I beg to acknowledge the receipt of your letter of the 27th ultimo, enclosing a specimen piece of the modified quarter dollar. This coin, together with the first piece brought by you, will be returned to you as soon as the bill authorizing the change has been passed.

Respectfully,

Director of the Mint.



May 2, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Your report (Form 61) of the deposits and purchases of gold and silver for the quarter ending March 31, 1917, shows a purchase of 205.907 fine ounces of gold against the item "Domestic bullion refined, 0.992 and over".

Inasmuch as no gold is listed in the table of Private Refinery Product, will you please state the source from which this gold came, and oblige

Respectfully,

*H. B. ...*  
Director of the Mint.



May 2, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I beg to acknowledge the receipt of your letter of the 30th ultimo, enclosing memoranda of the value of the gold scrap and the silver bar resulting from the melting of assay coins sent to the Bureau during the quarter ended March 31, 1917, amounting to \$91.52.

The sum of \$12.50 has been credited to Denver, and \$23.40 to San Francisco, leaving a balance of \$56.02.

The value of the coins from your Mint was \$54.20 leaving a balance of \$1.82 to the credit of the Bureau laboratory.

There is a credit of \$0.96 in favor of the Bureau now standing, which the present balance increases to \$2.78.

Respectfully,

  
Director of the Mint.



May 3, 1917.

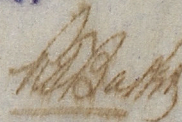
~~SUBJECT: Assay of fine gold.~~

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,



Director of the Mint.

FRD-A

Enclosure.



May 3, 1917.


SUBJECT: Exchange of gold.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I enclose 78.15 grams of cornets, for which  
I would thank you to return an equivalent in proof  
gold in strips.

Respectfully,

  
Director of the Mint.

FPD

Enclosure.




May 3, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I beg to acknowledge the receipt of your letter of the 2nd instant transmitting 23.1 ounces of proof silver for the Bureau laboratory, and to thank you for the same.

Respectfully,

  
Director of the Mint.

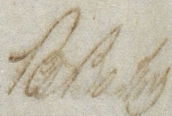


May 5, 1917.

Dear Mr. Joyce:

Senator Ashurst of Arizona is anxious to secure the appointment of Miss Agnes McEvoy, 33 East Price Street, Philadelphia, Pa. I have agreed to ask you to give her employment on your temporary roll as a selector, or in any capacity in which you can utilize her services in the Mint. I will be glad if you can find it possible to accede to Senator Ashurst's request, and would like to have you communicate with me as promptly as convenient.

Respectfully,



Director of the Mint.

Hon. A. M. Joyce,  
Superintendent, U.S. Mint,  
Philadelphia, Pa.



May 5 1917

Superintendent Mint U.S.,  
Philadelphia, Pa.

Sir:

I beg to advise you that a difference appears between the amount of half dollars and dimes as reported on your coinage statement for the month of April and the amount of coinage of the same denominations as reported for the month on your cashier's daily statements. The coinage statement shows totals as follows:

Half Dollars	\$535,000
Dimes	\$625,000

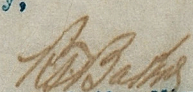
The aggregate coinage of these two denominations as shown by your cashier's statements are as follows:

Half Dollars	\$545,000
Dimes	\$615,000

The error seems to have occurred in the ~~cas~~ cashier's statement of the 9th of April.

Coinage statement for the month and the cashier's daily for the 9th of April are returned herewith. Please make the necessary corrections and return as soon as possible.

Respectfully,

  
Director of the Mint.

FHC



May 5, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.


Sir:

It has been decided to begin the settlement at your Mint on June 6th, and I am writing to ask that you make the necessary plans in anticipation of the work of the settlement.

In preparing the inventory please cause a list to be made of articles of furniture, machinery or equipment of any kind on hand at your Mint, but not of use to you, which might be utilized in some other institution of our service. In sending the list to the Bureau please include only such material as might reasonably be worth transferring.

Useless and worn out machinery, fixtures, or appliances of any kind should be disposed of by sale, and removed from the inventory before the end of the fiscal year.

Respectfully,

  
Director of the Mint.



May 7, 1917.

SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,



Director of the Mint.

FRD-W

Enclosure.



May 7, 1917.

Subject - Accounts.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Deposit certificates pertaining to the accounts of that institution are being received in this office in reverse instead of direct numerical order. This causes much inconvenience and loss of time in examining the accounts - time which can ill be spared with our limited force. If you will kindly direct that vouchers be arranged in direct numerical order before forwarding to the Bureau it will be much appreciated.

Respectfully,

  
Director of the Mint.



May 7, 1917.

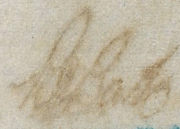
Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir;

I beg to confirm telephone message of this morning relative to the coinage for Salvador.

Please consider this letter authority to proceed with the execution of the coinage desired by the Salvador Government, Bloom Brothers, New York, being the agents named by the Minister of Salvador to receive and make payment for the coins.

Respectfully,

  
Director of the Mint.



May 7, 1917.

Subject - Advance of funds.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Requisition for advance to you of funds to meet the expenses of that institution during the fiscal year 1917 has been approved in sums as below:

Salaries - - - - -	\$6,000
Wages of Workmen - - - -	20,000
Contingent Expenses - - -	15,000
	<u>\$41,000</u>

Respectfully,

*[Signature]*  
Director of the Mint.



, May 7, 1917.

SUBJECT: Weight of Proof Gold forwarded.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir;

The amount of proof gold enclosed in yours of the 5th inst., weighed only 73.75 grams. As this is the first time there has been any reduction below the weight of cornets forwarded, I would thank you to state the reason for this reduction.

Respectfully,

  
Director of the Mint.



**TREASURY DEPARTMENT TELEGRAM.**



WRITTEN:

Washington,

May 9, 1917.

Superintendent Mint,  
Philadelphia, Pa.

Please forward to San Francisco fifty ounces  
proof silver. Rush.

Baker

Director.

BUSINESS.

GOVERNMENT RATES.

Cont. Ex. Mint Bureau 1917.

TREASURY DEPARTMENT, APPROPRIATION FOR

The appropriation from which payable must be stated on above line.

DEPARTMENTAL STOCK FORM 2123.



May 9, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir;

I beg to acknowledge the receipt of your  
letter of the 6th instant enclosing the balance  
of proof gold for the laboratory of the Bureau,  
and thank you for the same.

Respectfully,

A handwritten signature in brown ink, appearing to read "W. H. Cress", is written over a faint circular embossed seal.

Director of the Mint.



SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

FED-W

Enclosure.



May 10, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Please forward to the Mint at Denver 20  
pairs of Five Cent nickel dies at your early  
convenience.

Respectfully,

A handwritten signature in dark ink, appearing to be "A. W. R.", is written over the typed name of the Director of the Mint.

Director of the Mint.



TREASURY DEPARTMENT TELEGRAM.

WHERE WRITTEN:

Washington,

May 12, 1917.

Superintendent Mint,  
Philadelphia, Pa.

Please forward to San Francisco twenty pairs dime dies,  
ten pairs nickel dies, ten pairs one cent dies.

Baker

Director.

Cont. Ex. Mint Bureau 1917.

MAIL BUSINESS.  
GOVERNMENT PAPERS.

U. S. TREASURY DEPARTMENT. APPROPRIATION FOR

The appropriation from which payable must be stated on above line.

DEPARTMENTAL STOCK FORM 2122.



May 14, 1917.


SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint ,  
Philadelphia, P a.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

  
Director of the Mint.

✓  
PPD-W

Enclosure.



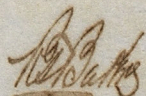
May 14, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I am enclosing herewith form of proposal to be used in inviting bids for supplying your Mint with coal for the fiscal year 1918, in accordance with your request of the 12th instant.

Respectfully,



Director of the Mint.



May 14, 1917.

Subject - Accounts.

Superintendent U. S. Mint,  
Philadelphia, Pa.

Sir:

By certificate of deposit number 5536 dated April 27, 1917, there has been deposited to the credit of your appropriations the sum of \$152.94 on account of expenses incident to the loan of coin press to the Western Pennsylvania Exposition Society, Sept. and Oct., 1915 - Wages of workman, Mint at Phila., 1916 - - \$121.55  
Contingent expenses, do - - 31.39  
Two bills were rendered by the Phila. Mint, one for \$34.00, the other for \$118.94.

This item should not be taken into your account current as personal charge and credit will not be carried into the Treasury books.

Respectfully,

*W. B. E. Smith*  
Director of the Mint.

7

*ME*



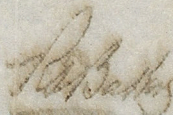
May 15, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Please cause to be prepared and forwarded  
to the Bureau an invoice covering ten ounces  
of proof gold for the Assay Office at Seattle.

Respectfully,

A handwritten signature in brown ink, appearing to read "H. B. Bailey", is written over the typed name of the Director of the Mint.

Director of the Mint.



May 15, 1917.

Subject - Accounts.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Herewith I am returning the two vouchers against the New York Assay Office forwarded with your letter of the 10th instant.

The receipts of the New York office which purport to support the deliveries claimed do not properly support same; in one instance, date of Dec. 4th, duplicate receipts are furnished.

With return of vouchers to this office please forward a schedule of the receipts, by dates and items, showing the aggregate for each item.

Respectfully,

  
Director of the Mint.

7  
JHC



May 15, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I am returning herewith the model of the Buffalo left by you at this Office last week. This design is entirely satisfactory, and I will be obliged if you will hasten the completion of the die as much as possible.

Respectfully,



Director of the Mint.



May 16., 1917.

Subject - Accounts.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

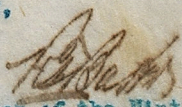
Bill of Wells Fargo & Co. Express for transportation of a plaster cast from this office to your institution March 13, 1917, has been forwarded to the Auditor for settlement, chargeable to your current contingent appropriation in the sum of 35¢.

Your bills as below have also been forwarded to the Auditor for settlement, your appropriations to be credited as per notations on face of vouchers:

Automatic weighing machine for San Francisco Mint \$3392.73

Asbestos and canvas mitts for New York Assay Office on their order of April 18, 1916 - - - 558.82

Respectfully,

  
Director of the Mint.

7  
JR



May 16th. 1917.

Supt. United States Mint,  
Philadelphia, Pa.

Sir:-

I beg to refer to your requisition for the record books, forms 115 A and 116 A and to enclose herewith sample sheets of records 359 and 360 now being used for recording gold and silver bars issued in payment for deposits.

Is there any reason why the last named records cannot be used by you for the purpose named?

It is desired as far as possible, to uniform records in all institutions.

Respectfully,

  
Director of the Mint.



May 16, 1917.

Subject - Accounts.

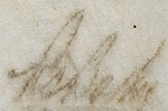
Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Bills as follows have been forwarded to  
the Auditor for settlement, chargeable to your current  
contingent appropriation:

Wells Fargo & Co. Express, transportation of bronze	
casting of vonEngelken medal to Wash. 3/16 - -	\$0.53
Transportation of dies from the San	
Francisco Mint April 4, 1917 - - - - -	1.25

Respectfully,



Director of the Mint.



May 18, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir;

I have this day purchased the following amounts  
of silver for delivery to your Mint:-

American Metal Company, Ltd., 200,000 ounces at  
\$0.7360 per fine ounce.

United Metals Selling Company, 50,000 ounces at  
\$0.7575 per fine ounce.

Please receive and pay for the same at the rates  
indicated.

Respectfully,

  
Director of the Mint.



May 17, 1917.

SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

Director of the Mint.

FED-W

Enclosure,



May 17, 1917.

SUBJECT: Catalogue of Records and Forms.

Superintendent, U.S. Mint, Philadelphia, Pa., ✓  
Superintendent, U.S. Mint, San Francisco, Cal.  
Superintendent, U.S. Mint, Denver, Col.  
Superintendent, U.S. Assay Office, New York City.

Sir:-

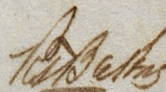
I enclose herewith, list of blank forms and records used in this service and will thank you, so far as your institution is concerned, to verify the same and return to this Bureau by August 1st., if practicable.

It is believed that many of the blanks and records listed are obsolete, while others may have been omitted.

If the manner in which they are listed, by departments does not agree with your arrangement, you need pay no attention to that part of the list.

A list of forms and records will be prepared, when practicable and it is desired before it is printed, to verify the active and obsolete forms and records.

Respectfully,



Director of the Mint.

FILE



May 18, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Replying to your letter of the 16th instant relative to the suspension of work in the laboratory of the Bureau of Mines and the resulting delay in reports upon coal samples.

I beg to suggest that you confer with the contractor and try to arrange to withhold a small percentage of the amount of the bills rendered until result of analyses may be reported to you. The Bureau of Mines reports that operations in the laboratory will probably be resumed in about a month.

Respectfully,

Director of the Mint.



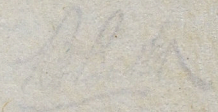
May 18-1917.

Superintendent U. S. Mint,  
Philadelphia, Penn.

Sir:-

I return herewith, Form 1027, received from you, this day. This form is intended for use by the Cashier, in reporting his daily gold bar transactions to the Book-keeper. It need not be forwarded to this office.

Respectfully,

  
Director of the Mint.





May 19, 1917.

Dear Mr. Bovier *Yancy*

This letter will be presented by Mr. J. A. Barry who has been authorized by the Government to secure photographs of the operations of the Mint Service for the use of the Commission now in Russia.

Mr. Barry will explain the purpose of the pictures and the use to which they are to be put. You are authorized to permit the photographing of such operations as will be of value to Mr. Barry, safeguarding the interests of the Government in the operations to be pictured.

Respectfully,

*[Signature]*  
Director of the Mint.

Hon. A. M. Joyce,  
Superintendent, U. S. Mint,  
Philadelphia, Pa.



May 19, 1917.

SUBJECT: Assays of fine gold.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I enclose eight samples of fine gold, and would thank you to have duplicate assays made on each sample, reporting the results to this office and returning the balance of the samples for further assaying.

Respectfully,

  
Acting Director of the Mint.

FRD-W

Enclosure.



May 19, 1917.

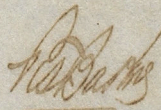
Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

In future when purchases of silver have been delivered to the Mint it will be unnecessary for you to send to the Bureau the printed statement covering the invoice weight, fine weight and value of the silver as this information reaches the Bureau on other forms.

A copy of the form referred to is enclosed for your guidance.

Respectfully,



Director of the Mint.



May 22, 1917.

Hon. A. M. Joyce,  
Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

This letter will be presented by Mr. C. W. Price of the National Safety Council, who represents the United States Employees Compensation Commission.

Mr. Price has been designated Field Director of the prevention survey, acting under the Commission.

The purpose of the survey is to ascertain for the United States Employees' Compensation Commission the conditions under which the civil employees labor, and to make suggestions to the various Departments for improvements along lines of prevention, sanitation and health.

Please place at the disposal of Mr. Price every facility for carrying out his mission at the Mint.

Respectfully,

  
Director of the Mint.



May 23, 1917.

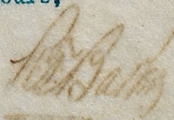
Dear Mr. Joyce:

I beg to acknowledge the receipt of your letter of the 22nd instant advising me that the members of your force had contributed \$303 to the Treasury Department Red Cross Fund.

Will you please express to each of the men and women in the Philadelphia Mint my deep appreciation of their generous and prompt response to the appeal of the Secretary and Mrs. McAdoo for contributions to this fund.

The appeal was made in the interest of a cause vital to all of us, but the spirit manifested by the officers and employees of the Philadelphia Mint in giving so freely, when the demands upon everyone are more or less heavy, has been the source of the utmost gratification and pride to me.

Very truly yours,



Director of the Mint.

Hon. A. M. Joyce,  
Superintendent, U.S. Mint,  
Philadelphia, Pa.



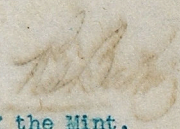
May 23, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

In reply to your letter of the 22nd instant,  
and in confirmation of telephone communication of  
this morning, I beg to advise you that you are  
authorized to proceed with the manufacture of dies  
for nickel coinage desired by the Government of  
Colombia.

Respectfully,

  
Director of the Mint.



May 25, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I have this day purchased from the American  
Smelting & Refining Company, 200,000 ounces of fine  
silver for delivery to your Mint which you will  
please receive and pay for at the rate of \$0.7525  
per fine ounce.

Respectfully,



Director of the Mint



May 26, 1917.

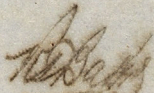
Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I beg to acknowledge the receipt of  
your letter of the 25th instant enclosing  
samples erroneously sent to you from the  
Bureau, which were intended for Denver.

Thank you for returning the package.

Respectfully,



Director of the Mint.



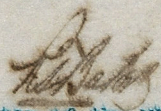
May 26, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Please cause to be prepared and forwarded  
to the Bureau an invoice covering 100 ounces of  
proof silver and 50 ounces of proof gold for the  
Assay Office at New York.

Respectfully,

A handwritten signature in brown ink, likely of the Director of the Mint, is written above the typed name. The signature is stylized and cursive.

Director of the Mint.



May 28, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I enclose 30.1 grams of separated and  
precipitated gold for which I would thank  
you to return an equivalent in proof gold in  
strips.

Respectfully,



Director of the Mint.

FPD.



May 29-1917.

SUBJECT: Exchange of silver.

Superintendent, U. S. Mint,  
Philadelphia, Penna.

Sir:-

I enclose 25.90 ounces of reduced silver,  
for which I would thank you to return an equivalent  
in granulated silver for parting.

Respectfully,



Director of the Mint.

-FPD-W

Enclosure.



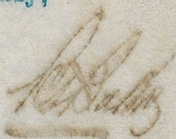
May 29, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I beg to acknowledge the receipt of the  
samples sent by you to the Bureau under date  
of May 28th, about which a letter was addressed  
to you on the same day.

Respectfully,

A handwritten signature in cursive script, appearing to read "A. S. Bailey".

Director of the Mint.



TREASURY DEPARTMENT TELEGRAM.

WRITTEN:

Washington,



Night Message.

May 31, 1917.

Superintendent Mint

Philadelphia, Pa.

Senator Hollis's brother would like to see you

at Mint Saturday morning. Advise me if you will be there.

*Handwritten signature*  
Director.

Cont. Ex. Mint Bureau 1917.

BUSINESS,  
MINT RATES.

TREASURY DEPARTMENT, APPROPRIATION FOR

The appropriation from which payable must be stated on above line.

DEPARTMENTAL STOCK FORM 2126.




May 31, 1917.

Superintendent, U.S. Mint,  
Philadelphia, Pa.

Sir:

Please forward to the Mint at Denver at  
your early convenience twenty pairs of Five  
Cent nickel dies.

Respectfully,



Director of the Mint.



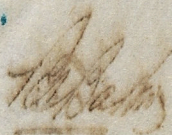
May 31, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir,

I beg to acknowledge the receipt of your  
letter of the 29th instant, enclosing proof  
gold in exchange for 30.1 grams of gold sent  
from the Bureau, and to thank you for the same.

Respectfully,

A handwritten signature in brown ink, appearing to read "H. B. Smith", is written over a faint horizontal line.

Director of the Mint.



June 2, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I beg to acknowledge the receipt of your letter of the 31st of May enclosing granulated silver for parting, in exchange for the 25.90 ounces of reduced silver sent from the Bureau.

Please accept my thanks for the same.

Respectfully,



Director of the Mint.



, June 4, 1917.

SUBJECT: Printing of Silver Bullion Ledger.

Comptroller, U. S. Mint,  
Philadelphia, Pa.

I enclose to you herewith the copy and printer's proof of Silver Bullion Ledger, Form 875 "B", for your examination, approval, and to be returned to this Bureau with as little delay as possible.

The printer queries the caption on page 8, which please answer.

Respectfully,

  
Director of the Mint.



June 6, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir;

Please accept from the following named firms  
fine silver purchased for delivery to your Mint;  
offers accepted to-day.

American Metal Co., Ltd. 100,000 ounces	
at .....	\$0.75875
United Metals Selling Co., 100,000	
ounces at .....	.7575
United States Smelting Co., 100,000	
ounces at .....	.75875

Respectfully,

Director of the Mint,



# TREASURY DEPARTMENT TELEGRAM.



ATTEN:

*night message*

Washington,

Assistant Mint, Philadelphia, Pa. June 8, 1917.  
 " " San Francisco, Cal.  
 " " Denver, Colorado.  
 " U.S. Assay Office, New York, N. Y.  
 Assay Office, Seattle, Wash.  
 " " Deadwood, S. D.  
 " " Helena, Mont.  
 " " Boise, Idaho  
 " " Salt Lake, Utah.  
 Mint, Carson, Nevada.  
 " New Orleans, La.

Beginning Saturday, June ninth pay seventy-five cents  
ounce for silver partings.

Baker

Director.

CONT. EX. MINT BUREAU 1917.

DEPARTMENT. APPROPRIATION FOR

The appropriation from which payable must be stated on above line.

DEPARTMENTAL STOCK FORM 2122



June 9, 1917.

Subject - Advance of funds.


Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Requisition for advance to you of funds to meet the expenses of that institution during the fiscal year 1917 has been approved in sums as follows:

Salaries - - - - -	\$3,000
Wages of Workmen - - - - -	14,000
Contingent Expenses - - - - -	<u>10,000</u>
	\$27,000

Respectfully,

  
Director of the Mint.



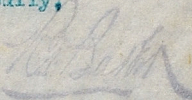
June 9, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I am forwarding herewith \$14.55 made up  
of experimental coins and coins of the regular  
issue, sent by you during the period of prepara-  
tions for the issue of coins of new designs.

Respectfully,



Director of the Mint.



June 11, 1917.

Subject - Accounts.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Replying to your letter of the 8th concerning the cost of metal used in the manufacture of award medals for the Panama-Pacific Exposition, I beg to advise that since the law provides that the metal must be furnished out of which we make the medals free of other cost, you are authorized to create encumbrances against your current contingent appropriation for such an amount as is reimbursable thereto on account of your having provided the metal.

It is noted that at the time you had scrap metal re-worked for further use, at a cost of \$358.07, there was a further purchase of 514 lbs. at 50¢ costing \$259.57; if this additional metal was used in the medals in question it would appear that your current contingent appropriation is entitled to a greater credit than mentioned in your letter.

It is suggested that you render a bill through this office as soon as practicable, against the Exposition Company, for the cost of the metal procured by you. If you can use to advantage the strips and scrap on hand an equitable allowance should be made for same, considering the necessity of reworking, etc.; if you cannot use it to advantage advise the Exposition Company that you hold it subject to their order.

Respectfully,

  
Director of the Mint.



June 15, 1917

Superintendent, U.S. Mint,  
Philadelphia, Pa.

With reference to the 15 and 10% increase in compensation provided by Congress for certain employees for the fiscal year beginning July 1st, next, you are advised that the Comptroller of the Treasury has recently rendered decisions pertaining thereto, of which the following is the gist:

"Under the provision of the law the rate and not the amount of compensation is made the determining factor as to whether or what rate the increase is to paid, and a per annum rate is made the basis.

A salary at the rate of \$1,200 per annum is equivalent to \$100 per month and \$3.33 1/3 per day, and a salary at the rate of \$1,500 per annum is equivalent to \$125 per month and \$3.75 per day. Therefore, in determining a per diem employee's right to the increase it is these per diem rates that are to be considered and not the amount of annual compensation that he may receive at the rate paid to him.

The number of days that he may work during the year and the overtime work do not affect the question.

If a per diem employee of the class referred to in the above cited law receives compensation at a rate less than \$3.33 1/3 per day, he will be entitled to the 15 per cent increase; for instance, if his rate of compensation is \$2.50 per day, he will be entitled to an increase of 37 cents for each day's work performed, regardless whether he may work 255 days or only 200 days during the year; and if his rate of compensation is not less than \$3.33 1/3 per day and not more than \$5 per day, he will be entitled to the 10 per cent increase; and if his rate of compensation is more than \$5 per day, he will not be entitled to any increase, even though the total compensation received by him during the year does not exceed \$1,200.

The increase will be allowed on overtime work as well as on regular work, provided the rate paid for overtime work on an eight-hour basis is not more than \$5 per day.



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A person engaged for a particular work or job, or by the day, for a brief period only, is not an employee within the meaning of the provision and is not entitled to a percentage increase on his agreed rate of compensation."

new payroll forms are in the hands of the printer and will be forwarded to you for use, beginning July 1st., as soon as available.

Respectfully,

  
Director of the Mint.



June 14, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

The enclosed gold piece was left at the office  
by an employee of the Secretary's Office, who wishes  
to obtain the value of the same. Will it be practicable  
for you to determine its value without much trouble?  
If so, please remit the amount to Mrs. McMaster,  
Appointment Division, Treasury Department, and I will  
appreciate your courtesy in the matter.

Respectfully,



Director of the Mint.



June 15, 1917.

Subject - Transfers to appropriations.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

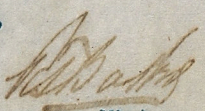
Sir:

Herewith I am returning your communication of the 9th instant, carrying notation of settlement numbers and dates of such items as have been settled.

The item of medals billed the Navy Department under date of May 9, 1917, \$3.00, I cannot trace; apparently we have no record of same.

Settlement of the remaining items will be expedited as much as possible.

Respectfully,

  
Director of the Mint.



June 15, 1917.

Subject - Accounts.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

With reference to the treatment of annual assay coin in the accounts, will you kindly advise me whether or not it would be practicable to treat the melted coin, etc., merely as a delivery of coin for melting instead of as a deposit (annual assay coin bar deposit)?

Concerning loss on recoinage of minor coin, it is preferred that the recoinage metal accounts carry only the actual recoinage value of the metal pertaining thereto instead of the transfer value (which includes the loss); this was the intent when the accounts were revised about one year ago. Would any material difficulty or inconvenience be experienced if the recoinage value of melted minor coin were determined, in the case of considerable quantities, at the time of melting, and in the case of small quantities, approximately once each month?

Respectfully,

  
Director of the Mint.



June 15, 1917.

Subject - Accounts.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

sir:

Please forward information concerning the following items pertaining to the accounts of that institution for the quarter ended March 31, 1917:

Voucher No. 360 favor W. H. and F. Jordan, Jr., for 3 bbls. carbonate of ammonia at  $10\frac{1}{2}$ ¢ per lb.; the number of lbs. is required in order to verify the amount charged, \$148.63.

Voucher No. 448 bears indication of purchase of No. 20651 from the Singer Sewing Machine Co. "What is it?"

Voucher No. 438, purchase of 20 oz. fine silver for the Assayer, \$15.20; please explain the use of the 40 discs manufactured therefrom "for silver granulations in the assay department" - the necessity for purchasing this silver through the contingent appropriation is not understood.

Voucher No. 565, traveling expenses of Geo. R. Comings, is unsupported by copy of orders authorizing travel as a member of the assay commission.

Voucher No. 583 for reworking Riverside bronze is unsupported by accepted quotation, purchase being indicated as under sections 2 and B of methods noted on reverse of voucher form.

Voucher No. 646 calls for 724 yds. of asbestos cloth at \$1.00 per lb., \$724.00; the Philip Carey Co's quotation gives a price of \$1.00 per lb.; what correction should be made.

Respectfully,

  
Director of the Mint.



June 16, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

You are hereby authorized and directed to place in the Numismatic Collection of the Mint at Philadelphia, the following experimental coins from dies for the subsidiary silver coins:

Three Half Dollars; four Quarter-Dollars  
and four Dimes.

The balance of the experimental pieces on hand are to be destroyed.

Respectfully,

  
Director of the Mint.



June 16, 1917.

Subject - Gold recoinage gains and losses.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

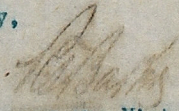
In decision of the Comptroller of the Treasury dated May 3, 1917, copy herewith, direction is given for reimbursement of all losses in the recoinage of both light weight and uncurrent gold coin from the appropriation for recoinage of gold coin.

You will therefore, in future, report both the before-melting and the after-melting (or recoinage) values for each separate lot of coin received; no adjustments will be made between separate lots received from the same Sub-Treasury, nor between lots received from different Sub-Treasuries, nor between lots of uncurrent and of light weight coin. All excess after-melting values over transfer values will be treated as revenues; and in each instance of shortage in the after-melting value as compared with transfer value request will be made to the Treasurer for reimbursement at the time of forwarding the usual reports.

Care must be taken in every instance to avoid unnecessary losses incident to melting.

Forms 825 and 474, used in connection with recoinage matters, are being revised.

Respectfully,

  
Director of the Mint.



June 18, 1917.

Subject - Accounts.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

With return of the enclosed bill of lading No. 91178 please advise me whether the weight should have been stated as 18 instead of 203 lbs. The Denver Mint acknowledged receipt of but 18 lbs, evidently having erased a previously written quantity.

Respectfully,

R. T. Baker, Director Mint,

By

*M. M. O'Dell*  
Acting Director.



June 18, 1917.

Subject - Accounts.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Bill of Wells Fargo & Co. Express for transportation of clay model from Washington Feb. 15th, 13¢, and books from Washington the same date, \$1.28, total \$1.41, has been forwarded to the Auditor for settlement, chargeable to your current contingent appropriation.

Respectfully,

R. T. Baker, Director Mint,

By

Acting Director.



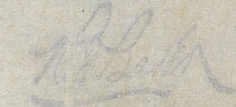
June 16, 1917.

Dear Mr. Joyce:

I beg to acknowledge the receipt of your telegram of the 15th instant reporting the amount subscribed by the employees of the Philadelphia Mint for Liberty Loan Bonds.

Please express to each of the members of your force my appreciation of the loyalty and patriotism manifested by their generosity. The statement received from you will be made a matter of record in this Department, and I shall take distinct pride in pointing to the splendid showing made by our Mint and Assay Service in the response to the call of the Government to help in a common cause.

Respectfully,



Director of the Mint.

Hon. A. M. Joyce,  
Superintendent, U. S. Mint,  
Philadelphia, Pa.



June 20, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

On June 6th this Office accepted from the United States Smelting Company 200,000 ounces of silver for delivery to your Mint at \$0.75675 per fine ounce.

The above named Company now advises that the price was made on the basis of bars 999 fine. On account of this misunderstanding on the part of the Company you are authorized to make payment for this lot of silver on a basis of 999 fineness instead of 1000 fine. The Company has been informed that future bids are to be made by them on the basis of 1000 fine silver.

Respect fully,

R. T. Baker

Director of the Mint

By

*M. M. O'Reilly*

Director of the Mint.



June 20, 1917.

Subject - Accounts.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

By settlement No. 3864, dated June 18, 1917,  
the Auditor for the Navy Department has credited your  
appropriations as below for cost of manufacturing  
medals and bars:

Wages of Workmen, Mint at Phila., 1917	- - -	\$145.51
Contingent Expenses,	do - - -	17.20
		<u>\$162.71</u>

The articles in question were requisitioned  
Aug. 23, 1916.

Respectfully,

R. T. Baker,

Director of the Mint,

By

*M. M. O'Reilly*  
Acting Director.

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June 20-1917.

Assayer in Charge, U.S. Assay Office,

~~Seattle, Washington.~~*Philadelphia Pa*

Sir:

Treasury Dept. Circular #84 dated June 13th., 1917, copy herewith, calls for reports relative to the percentage increase of compensation for certain employees during the fiscal year 1918.

Please forward your reports in conformity therewith to this office as soon as possible after Sept. 30th. next and June 30th. 1918.

The appropriation for "Increase of Compensation, Treasury Department, 1918", mentioned in the circular, will be handled in the same manner as your other appropriations. It is to be used for the 5% and 10% increase for all employees receiving such increase, whether their regular pay comes from the salaries or wages appropriation.

Monthly requisition for your estimated needs will include an item under this head in addition to the regular appropriations. A separate account of same must be kept and the appropriation will be stated in a separate column of the ordinary account current. The amount paid therefrom will be separately stated and totaled on the monthly schedule of disbursements, below and after totaling the items pertaining to the regular appropriations.

On the new payroll forms, which will be forwarded you for use as soon as available, the period of service from      to      has been inserted in the caption and eliminated from the columnar body of the form; column for number of days for which entitled to pay; whether actually paid or not on the current roll, is retained. For a number of days different than the full period covered by the caption (more or less) explanation is to be made in the "Remarks" column, e.g.- without pay 2 days; extra time 1 day 3hrs.; appointed July 9; etc. etc. The "Remarks" column is also to carry notation of all appointments, separations, promotions, reductions, etc.



-2-

6-20-17.

The deductions column is to carry only the amounts not practical of payment on the current roll but which are payable, such as on account of death, accident or sickness which prevents the obtaining of receipt on roll or use of check, etc. Special payments resulting in payroll deductions should be avoided. The reasons for deductions should be discernible from notations in the "Remarks" column.

Columns are provided for "Regular pay," for "Increased pay" and for "Total paid". The amount of regular pay for the payroll period will be entered in the first column, 5% or 10% additional to same, as the case may be, will be entered in the second column, and the total entered in the third column if paid, or in the deductions column if not paid on the current roll. All money columns should be totaled and the sum of the regular and increase columns should equal the sum of the paid and deductions columns.

The rate of pay (which will not include the percentage increase) of each employee, or group of employees having the same designation, should be indicated in the left hand column of payroll, just at the left of the column "number of days", so as to be quickly discernible.

Please use in all records, in all correspondence and other communications, the basic ratings for the fiscal year 1918; that is, the rate of compensation paid from the regular appropriations, disregarding the percentage increase. This is for practical purposes and to avoid misunderstandings in communication, and does not apply to the reports to be made to Congress - see page 2 of Treas. Dept. Circular #84, herewith.

The old payroll forms will not be used after June 30th. 1917.

When salaries or wages payments are to be made on individual vouchers instead of payroll, the increase of compensation will be stated thereon as a separate item from the regular compensation and be included in the total of the voucher; the title and amount of each appropriation involved will be stated in the heading of the voucher. Each amount will be shown in its proper place on the monthly schedule of disbursements.

Form 938 should be used as the final sheet of each payroll, also, by clipping off the certificate at foot, as the first sheet. Form 938 A is intended as an intermediate sheet only.

Respectfully,

R. T. Baker, Director of the Mint,

By,

Acting Director of the Mint.



June 21, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Absence and efficiency report for the month of January indicates absence without pay of 2 days for Geo. W. Rice. No deduction appears to have been made for same on the payroll.

Against the account of W. H. McKeown there is deducted in January  $1\frac{1}{2}$  days pay for absence without pay, no report of such absence being found on the absence and efficiency report.

Please let me know what corrections should be made.

Respectfully,

H. T. Baker,

Director of the Mint,

By

Acting Director.



June 21, 1917.

Subject - Gold recoinage losses.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Replying to your inquiry of yesterday I beg to advise that it is the intent that all coin for melting be taken into the account "Coin for recoinage", as an asset of the "Recoinage fund". Recoinage values only should be taken from the account "Coin for recoinage" to the metal accounts. This will leave all recoinage losses in the "Recoinage fund" until reimbursed, none in the "Bullion fund." Since the accounts "Coin for recoinage" and "Reimbursable loss on recoinage" are both asset accounts of the "Recoinage Fund", direct transfers between them <sup>of the recoinage losses</sup> will not affect either the "Bullion fund" or the "Recoinage fund".

It is understood that the \$116.95 loss, for some time in dispute, has finally been reimbursed.

Respectfully,

R. T. Baker, Director of the Mint,

By

Acting Director.



June 21, 1917.

Subject - Accounts.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I am still unable to find record of a bill for \$3.00 for medals furnished the War Department, billed by you under date May 9, 1917. Possibly this bill was rendered direct instead of through this Bureau.

Relative to Mr. Coming's travel voucher - while he is an ex-officio member of the annual assay commission, his travel expense voucher should be accompanied by some evidence that he is such, for the information of those not familiar with that fact. In the past a copy of his letter of advice of the date of meeting has been attached to the voucher by this office.

Respectfully,

R. T. Baker,

Director of the Mint,

By

Acting Director.



June 23, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Replying to your letter of the 20th instant relative to the amount of silver purchased on June 6th from the United States Smelting Company, I beg to say that 200,000 ounces were accepted.

Respectfully,

R. T. Baker

Director of the Mint,

By

Acting Director.



June 26, 1917.

Subject - Accounts.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Your bills as below have been settled by the Auditor, your appropriations being credited as per notations on face of the vouchers:

<u>Articles</u>	<u>For</u>	<u>Amount</u>	<u>Settlement</u>	
			<u>No.</u>	<u>Date</u>
Collars	San Francisco	\$175.44	57832	6/25/17
Cutters, etc.	do	59.88	57833	do
Feeds and tubes	do	222.73	57834	do
Collars	Denver Mint	51.25	57835	do
Mitts	San Francisco	430.39	57830	do

Respectfully,

R. T. Baker,

Director of the Mint,

By

*McReilly*  
Acting Director.



June 26, 1917.

Superintendent, U.S. Mint,  
Philadelphia, Pa.

Sir:

Will you please advise this Bureau at your early convenience if we are correct in understanding that you will not need deficiency appropriations for wages or contingent expenses for the current fiscal year.

Respectfully,

R. T. Baker

Director of the Mint.

By

*M. McReilly*

Acting Director .



# TREASURY DEPARTMENT TELEGRAM.



WERE WRITTEN:

Washington,

June 27, 1917.

Superintendent Mint,

Philadelphia, Pa.

Forward to San Francisco Philippine coinage dies twenty  
centavos fifteen obverse, twenty reverse; ten centavos, five obverse fifteen  
reverse; five centavos, ten obverse ten reverse; one centavos ten reverse.  
Dollars twenty centavos five for large ring; ten centavos four for large ring  
and six for medium ring; one centavos five for large ring.

O' Reilly

Acting Director.

OFFICIAL BUSINESS.

GOVERNMENT RATES,

CHARGE TREASURY DEPARTMENT, APPROPRIATION FOR

Cont. Ex. Mint Bureau 1917.

The appropriation from which payable must be stated on above line.

DEPARTMENTAL STOCK FORM 4125.



June 27, 1917.

Subject - Advance of funds.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Requisition for advance to you of funds to meet the expenses of that institution during the remainder of the current fiscal year under the appropriation Wages of Workmen has been approved in the sum of \$5,600.00.

Respectfully,

R. T. Baker,

Director of the Mint,

By

*M. M. O'Reilly*  
Acting Director.

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June 27, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

The Chase Metal Works, Waterbury, Connecticut,  
desire to obtain blue prints of a "casting table"  
used at the Mint. They have been advised that you  
will be authorized to supply blue prints upon the  
payment by them of the cost of the same. Will you  
please comply with the request, if, in your judgment,  
no inconvenience will result to the Mint.

Respectfully,

R. T. Baker

Director of the Mint.

By

*M. M. Bailey*  
Acting Director.



June 5, 1917.

Hon. A. M. Joyce,  
Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

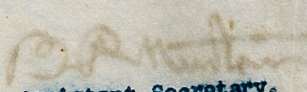
You are hereby authorized and requested to visit Washington for conference with this Bureau on business connected with the U. S. Mint at Philadelphia.

While engaged in this service your necessary traveling and subsistence expenses will be paid, upon an account of the same being rendered, from the appropriation for "Contingent Expenses, Mint at Philadelphia, 1917."

Respectfully,

  
Director of the Mint.

Approved:

  
Assistant Secretary.



June 27, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

In accordance with the request contained in your letter of the 26th instant you are hereby authorized to make the following purchases of equipment for the Mint at Philadelphia, payment to be made from the appropriation for "Contingent Expenses, 1917" if it is found that you have a sufficient balance in that fund:-

Millionaire Calculating Machine, electric, --\$715.00

Wales Adding Machine, 9-bank, electric,  
from the Adder Machine Company, Phila., ---- 292.50

Brandt Automatic Cashier, Model 33, from  
Brant Manufacturing Co., Watertown, Wis., --- 171.00

Direx-All Machine, from Stickney & Montague-- 418.40

The amount offered for the old Direx-All machine, \$25.50, may not be applied to the purchase of a new machine, but must be deposited as a miscellaneous receipt.

Respectfully,

R. T. Baker

Director of the Mint.

By

*M. M. O'Reilly*  
Acting Director.



June 28, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I am enclosing herewith two mileage books.  
Will you please instruct Mr. Hassan to use one  
of these, instead of the one he has with him, and  
have Mr. Sheetz use the other in returning to Wash-  
ington.

Respectfully,

R. T. Baker

Director of the Mint.

By *M. M. O'Reilly*  
Acting Director.



June 28, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Will you please arrange as early as possible to coin dimes exclusively for the present. The Treasurer reports that he has a supply of quarters and halves in the sub-treasuries at present, but needs all you can give him of dimes.

Respectfully,

R.T. Balcer

Director of the Mint.

By

*M. M. O'Reilly*  
Acting Director.



June 28, 1917.

Superintendent, U.S. Mint,  
Philadelphia, Pa.

Sir:-

I have to advise that there will be transferred from your Contingent appropriation to the appropriation, Contingent Expenses, Treasury Department, for the fiscal year, 1918, \$500 instead of \$400 as for the prior year.

Respectfully,

R.T. Baker,

Director of the Mint.

By, M. McKelley  
Acting Director.



June 29, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Please forward to the Mint at Denver as early  
as practicable twenty pairs (20) each of quarter  
dollar and dime dies, twelve one-cent coinage dies  
and twelve one-cent collars for large presses.

Please give precedence to the dime dies on  
this order.

Respectfully,

R. T. Baker

Director of the Mint.

By

Acting Director.



June 29, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

I am enclosing herewith letter received by you from the United States Smelting Company relative to the purchase of silver made on June 6th.

The following is a copy of letter received from the above named firm in answer to inquiry from this Bureau as to their understanding in regard to the amount of the order:

"We have your letter of June 27 regarding our sale to you on June 6, of 200,000 ozs. of silver for the San Francisco Mint and 200,000 ozs. of silver for the Philadelphia Mint. We beg to advise you that on June 15 we shipped 89 bars silver, weighing 100,108.95 ozs. silver and on June 27 88 bars weighing 99,614.90 ozs. of silver to the Philadelphia Mint. These two shipments completed the Philadelphia contract.

\* \* \* \* \*

Respectfully,

R. T. Baker

Director of the Mint.

By *M. M. O'Reilly*

Acting Director.



June 29, 1917.

Superintendent U. S. Mint,  
Philadelphia, Pa.

Sir;

You are advised that by settlement No. 3885 dated June 25, 1917, the Auditor for the Navy Department has credited your appropriations for cost of manufacturing one thousand good conduct medals for the Marine Corps, as follows:--

Wages of Workmen -----	\$385.59
Contingent Expenses -----	54.53
Total	<u>\$440.12</u>

Respectfully,

R. M. Baker,

Director of the Mint,

By,

*Wm M. O'Reilly*  
Acting Director.

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June 30, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

In accordance with the recommendations contained in your letter, and your telephone communication of the 29th instant, you are hereby authorized to accept the following proposals:-

1 Wales Adding Machine, from Adder Machine Co.,	-----\$292.50
Binding Books in Numismatic Library, Hyman Zucker	----- 46.50
3 Coin Counting Machines Standard Coin Counter Co.,	-----1,350.00
1 Pyrometer, Leeds & Northrup Co.,	----- 370.50
1 #17 Heating Machine equipped with Automatic Heat Controller	1,500.00
1 Twist Drill Grinder, Manning Maxwell & Moore,	----- 180.00
1 Plunger Pump, Acme Boiler & Furnace Co.,	----- 130.00
1 "Hendy" Engine Lathe, Sherrett & Stoer Co.,	----- 1,510.00
4 Armatures, Crocker-Wheeler Co.,	----- 383.50
4 Starters, from Crocker-Wheeler Co.,	----- 38.00
1 set Johansson Gauges, Swedish Gauge Co.,	----- 230.00

It is understood that the above purchases are being made upon the best terms obtainable, and payment is to be made from your appropriation for "Contingent Expenses, 1917."

Respectfully,

R. T. Baker

Director of the Mint.

By

*M. M. O'Reilly*  
Acting Director.



July 6, 1917.

SUBJECT: Printed forms.

Superintendent U. S. Mint,  
Philadelphia, Pa.

Sir:

Referring to your letter of inquiry dated June 26, respecting Forms 1 and 195, I would state that 500 copies of Form 1 will be mailed today. Our records show that 2,000 copies of Form 195 were mailed to your address on April 11th., 1917.- all that were on hand.

On June 24th., 1911 a letter was sent to your mint enclosing a list of forms that were to used in the assay department of the Mint Service, all others being abolished as recommended by the Assayers' Committee.

Respectfully,

R. T. Baker,

Director of the Mint,

By.

*M. McKelley*

Acting Director of the Mint.

*Att.*



June 29, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

You are hereby authorized to close the Mint  
on Saturday afternoons during the months of July,  
August and September, and to permit the clerical force  
to begin work at eight o'clock instead of nine, so  
that all the employees may go out at twelve o'clock.

Respectfully,

R. T. Baker

Director of the Mint.

By

*Wm M O'Reilly*

Acting Director.



July 7, 1917.

Superintendent, U. S. Mint,  
Philadelphia, Pa.

Sir:

Contracts with the following firms have this  
day been approved by the Secretary of the Treasury,  
and forwarded to the Auditor for the Treasury Depart-  
ment for file:-

American Ice Company  
Troy Steam Laundry.  
Daniel J. Grugan  
Fairmount Foundry Co.  
Paul S. Reeves & Co  
John R. Rowand.

Respectfully,

R. T. Baker

Director of the Mint

By

*M. M. Reilly*

Acting Director.